



Fruitport Community Schools Request for Proposals

Prefabricated Building

09.16.2024

Mark Mesbergen
Fruitport Community Schools
3255 Pontaluna Road
Fruitport, MI 49415

Overview

Fruitport Community Schools (the “District”) is seeking proposals from a contractor (each a “Bidder”) for two prefabricated buildings at Beach Elementary. Beach Elementary is located at 2741 Hts. Ravenna Road, Muskegon, MI 49444.

Bids to include the following:

- All of the specs are included in Appendix A.
- Delivery and placement of units included in the base bid
- Delivery timeline from order to delivery of units to our site upon awarding of bid.
- Confirmation of all colors and materials will be determined upon awarding of this bid.

Additional Information

Non-Mandatory Walk-Throughs

Walk-throughs can be scheduled with John Winkas via email jwinkas@fruitportschools.net are recommended.

Desired Installation Time-Line

The work shall be completed before November 30, 2024 at the latest but it is encouraged to be completed as soon as possible. The work will need to be coordinated with John Winkas, operations director.

Proposal Timeline

1. RFP released on 09/16/2024.
2. Non-mandatory walk throughs can happen during this timeframe.
3. **Proposals are due on October 4, 2024 at 10:00 am. Bids are to be submitted via mail to: Fruitport Community Schools, Attn: Mark Mesbergen, 3255 Pontaluna Road, Fruitport, MI 49415 OR via email to mmesbergen@fruitportschools.net with a subject line of “Building”.**
4. Board of Education will take action on the lowest qualified at the October board meeting. The district will notify the company the following day.
5. This project needs to be completed by November 30, 2024.

Proposal Requirements

1. Proposals shall be prepared in compliance with the provisions of this RFP. Failure to comply may result in the disqualification of the proposal.
2. Interested Bidders are strongly encouraged to submit an intent to respond to Mark Mesbergen via mmesbergen@fruitportschools.net to ensure that the Bidder receives all addenda or communications regarding this RFP.
3. Late Proposals will not be accepted.
4. Each Bidder, before submitting a proposal, shall, if it is uncertain of the conditions, requirements, and/or obstacles that might impact the provision of the project, request further information. Failure to make such inquiry or receive an answer shall not relieve the selected Bidder from the obligation to comply, in every detail, with all provisions and requirements of the RFP nor shall it be a basis for any claim whatsoever for alteration in any term or payment required by the eventual contract between the selected Bidder and the District (the "Contract").
5. If a Bidder discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, they shall immediately notify the District of such error in writing and request modification or clarification of the document. Modifications will be made by issuing a revision and will be given by written notice to all parties who have submitted an intent to respond. The Bidder is responsible for clarifying any ambiguity, conflict, discrepancy, omission or other error in the RFP prior to submitting the proposal or it shall be deemed waived.
6. All proposals and any accompanying documents become the property of the District and will not be returned.
7. The District reserves the right to waive irregularities in this RFP, the bid process, or the proposals. Any such waiver shall not modify any remaining RFP requirements or excuse a Bidder from full compliance with the RFP specifications and other Contract requirements if the Bidder is awarded the Contract.
8. Each Bidder who submits a bid, by submitting a bid, agrees to indemnify and hold harmless the District and its employees, board members, and consultants for any claim against the District involving the Bidder and arising out of the bid process. By submitting a bid, each Bidder agrees that it will make not claim against the District regarding this RFP or the bid process.
9. All Bidders, by submitting proposals, agree that they have read and are familiar with all the terms and conditions of the RFP and applicable federal and state laws, rules and regulations and will abide by the terms and conditions thereof.
- 10. Each Bidder complete Appendix A as the three forms are the proposal bidding documents. The documents include Affidavit of Bidder, Iran Economic Sanctions Act Certification, and the bid proposal sheet.**

APPENDIX A

Proposal:

Requirements for the buildings:

Style: Garage

Siding: Painted

Sidewall height: 7' 4"

Size: 14' x 40'

Roof: 25-year shingles w/ Ice guard 16" OC Rafters built to engineer spec for a 70lb snow load

Colors

Siding color: Navy Blue

Trim Color: Cape Cod Gray

Roof Color: Charcoal Grey

Roof ridge vent 32'

2-Half round top vents: White

Doors

8' x 7' Metal (white) roll up door

36" Single Metal door with Frame (White)

Floors

Base 4" x 4" skid

Floor joist 12" OC

3/4" Plywood flooring

Pull up door positioned on end wall, 36" service door will be on right side next to roll up door. (Will confirm with vendor on placement when bid is awarded)

Walls: 2" x 4" 24" OC

1/2" 4 ply plywood or OSB (Please specify which one in base bid)

Painted siding (Navy Blue)

TOTAL PROPOSAL PRICE PER BUILDING: _____

FAMILIAL RELATIONSHIP DISCLOSURE FORM AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of _____ (the Bidder), pursuant to the familial disclosure requirements provided in the Advertisement for Bid, hereby represents and warrants, except as provided below, that no familial relationships exist between the owner(s) or any employee of _____ (the Bidder) and any member of the Board of Education of the School District or the Superintendent of Fruitport Community Schools.

List and describe any Familial Relationships:

BIDDER: _____
By: _____
Its: _____

STATE OF MICHIGAN)

) ss.
COUNTY OF _____)

The instrument was acknowledged before me on the ____ day of _____, 2024, by _____.

_____, Notary Public
_____ County, Michigan

My Commission Expires: _____

Acting in the County of: _____

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named applicant (the “Applicant”), pursuant to the compliance certification requirement provided in the Fruitport Community Schools (the “School District”) Request For Proposals (the “RFP”), hereby certified, represents and warrants that the Applicant *(including its officers, directors and employees) is not an “Iran linked business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event Applicant is awarded a contract as a result of the aforementioned RFP, the Applicant will not become an “Iran linked business” at any time during the course of performing any services under the contract.

The Contract further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 time the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

APPLICANT: _____
Name of Applicant By: _____
Title: _____
Date: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF _____)

The instrument was acknowledged before me on the ____ day of _____, 2024,
by_____.

Notary Public
_____ County, Michigan

Acting in the County of: _____

My Commission Expires: _____