



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, June 24, 2024 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:22 p.m. by Board President, Dave Hazekamp.
- II. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, JB Meeuwenberg. Absent: None.
- III. **APPROVAL OF AGENDA**
Item 24-102. MOTION by Buckner, SECOND by Cole to approve the agenda, as presented.

MOTION CARRIED: 7-0.
- IV. **PRESENTATIONS:** None
- V. **COMMUNICATIONS:**
 - National Interscholastic Athletic Administrators Association (NIAAA): The District received communication from the NIAAA indicating that athletic director Jonny Morehouse has successfully completed the coursework, and has passed the certification examination to become a Certified Athletic Administrator (CAA). Jonny was in attendance at the meeting, and he was recognized by the Board of Education for attaining this designation.
- VI. **SUPERINTENDENT/ADMINISTRATIVE REPORTS:**
 - **Collective Bargaining and Negotiations Process** - The Board discussed the collective bargaining process that is underway with the Fruitport Education Association for a successor contract that is being negotiated currently. The bargaining teams met on June 21, 2024 to exchange additional language proposals. The bargaining teams will meet again on July 8, 2024.

- **Student Handbook and Attendance Policy Updates** - The Board continued to discuss updates to the student handbooks and its attendance policy, including a model handbook developed by Thrun Law Firm to align with the policies adopted by the Board of Education. Handbooks will be ready for approval at the July 2024 Board meeting.
- **End of Year Data Collection and Reporting** - Superintendent Kennedy reviewed student behavior referral data for the 2023-2024 school year with the Board of Education using Panorama, the District's data warehousing and MTSS data collection system. A report on student bullying at each building in the District was provided to the Board to comply with the Matt Epling Safe School Law.

VII. REMARKS FROM THE PUBLIC: None

VIII. CONSENT AGENDA

Item 24-103. MOTION by Cole, SECOND by Buckner to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$586,140.47
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)

MOTION CARRIED: 7-0.

IX. GENERAL BOARD BUSINESS:

1. **2024-2025 MHSAA Membership Resolution**

Item 24-104. MOTION by Cole, SECOND by Meeuwenberg to approve the 2024-2025 MHSAA Membership resolution, as presented.

Roll Call Vote:

- Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.
- Nays: None

2. **2024 - 2025 MASB Membership Dues**

Item 24-105. Motion by Buckner, SECOND by Cole to approve payment of the MASB Membership dues invoice for the 2024-2025 school year in the amount of \$6,015.02, as discussed.

MOTION CARRIED: 7-0.

X. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on June 17, 2024

Elroy Buckner reported on a Business and Finance Committee meeting held on June 17, 2024 at 6:00 p.m. Kris Cole, Elroy Buckner, Dave Hazekamp, Jason Kennedy, Mark Mesbergen, and Jessica Wiseman were present. The Committee discussed the MASB annual dues and membership fees for 2024-2025, Mark provided an update on the final budget amendments for all funds to end FY 2024, and he provided the Committee with proposed original budgets for FY 2025. The Committee also discussed the renewal of the custodial services contract with CSM. The meeting was adjourned at 6:58 p.m.

2. CSM Custodial Services Renewal Recommendation

Item 24-106. MOTION by Buckner, SECOND by Cole to approve the custodial services renewal agreement in the amount of \$884,991, with funds coming out of the General Fund, for CSM to provide custodial cleaning services to the District for the 2024-2025 school year.

MOTION CARRIED: 7-0.

3. General Fund Budget Amendment for 2023-2024

Item 24-107. MOTION by Buckner, SECOND by Cole to approve the General Fund Budget Amendment for 2023-2024, as presented and discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

- Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.
- Nays: None

4. School Service Fund Budget Amendment for 2023-2024

Item 24-108. MOTION by Buckner, SECOND by Cole to approve the School Service Fund Budget Amendment for 2023-2024, as presented and discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

- Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.
- Nays: None

5. Budget Appropriations Act of the 2024-2025 General Fund

Item 24-109. MOTION by Buckner, SECOND by Cole to approve the adoption of the Budget Appropriations Act for the 2024-2025 General Fund, as presented and discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

- Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.
- Nays: None

6. Budget Appropriations Act of the 2024-2025 School Service Fund

Item 24-110. MOTION by Buckner, SECOND by Cole to approve the adoption of the Budget Appropriations Act for the 2024-2025 School Service Fund, as presented and discussed.

MOTION CARRIED: 7-0.

Roll Call Vote:

- Ayes: Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.
- Nays: None

XI. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on June 17, 2024

Steve Kelly reported on a Personnel Committee meeting held on June 17, 2024 at 5:00 p.m. Dave Hazekamp, Steve Kelly, and Jason Kennedy were present. The Committee discussed the Personnel Report for June 2024, and it discussed an update on the collective bargaining process for each of the bargaining unit contracts currently being negotiated. The Committee also discussed parameters around which the salaries for non-affiliated staff for FY 2025 will be. The meeting was adjourned at 5:30 p.m.

XII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on June 17, 2024

Susan Franklin reported on a Student Affairs Committee meeting held on June 17, 2024 at 5:31 p.m. Tim Burgess, Susan Franklin, Dave Hazekamp, and Jason Kennedy were present. The Committee discussed an overnight field trip request from Coach Dan Hazekamp for the boys varsity soccer team to stay the night in Petoskey, MI to participate in a soccer invitational there from August 15-17, 2024. The Committee

also discussed the annual Michigan High School Athletic Association (MHSAA) Membership Resolution necessary for membership into the MHSAA and for District teams to compete in MHSAA events. The Committee discussed updates to the student handbooks and was provided a copy of a model handbook developed by Thrun Law Firm to align with the policies adopted by the Board of Education. The Committee discussed updates to the athletic handbook for students and parents for the 2024-2025 school year. The Committee discussed a recommendation from curriculum director Allison Camp for the purchase of elementary social studies textbooks and resources to support the curriculum, in an amount not to exceed \$175,000. The meeting was adjourned at 5:58 p.m.

2. Overnight Trip Request: Boys Varsity Soccer Team – Petoskey, MI

Item 24-111. MOTION by Franklin, SECOND by Burgess to approve the overnight trip request by Coach Dan Hazekamp for the high school boys' varsity soccer team to participate in the Petoskey Invitational on August 15-17, 2024, as discussed.

MOTION CARRIED: 7-0.

3. Graduation Date for 2025: Thursday, May 29, 2025

Item 24-112. MOTION by Franklin, SECOND by Burgess to approve the graduation date for the Class of 2025 to be Thursday, May 29, 2025 to be held at the Trinity Health Arena in Muskegon, as discussed.

MOTION CARRIED: 7-0.

4. 2024-2025 MS/HS Athletic Handbook

Item 24-113. MOTION by Burgess, SECOND by Franklin to approve the updated Athletic Handbook for Parents and Students for the 2024-2025 school year, as discussed.

MOTION CARRIED: 7-0.

5. K-5 Social Studies Textbook and Resource Purchase Recommendation

Item 24-114. MOTION by Burgess, SECOND by Franklin to approve a cost not to exceed \$175,000 for the purchase of McGraw Hill in grades K – 2 and, 4-5, and Studies Weekly for grade 3. The cost is for a 6-year subscription to McGraw Hill and Studies Weekly, as discussed.

MOTION CARRIED: 7-0.

XIII. BOARD MEMBER REPORTS AND DISCUSSIONS:

Kric Cole shared that an official press release will be forthcoming as it pertains to the middle school robotics team hosting the State Championship Robotics Competition for middle

school students next year. The event will be held at Trinity Health Arena, and will be two (2) weeks after the middle school hosts its state qualification competition in Fruitport.

JB Meeuwneberg and Tim Burgess shared that they will not be able to attend meetings the week of July 8th.

XIV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on July 8, 2024 at 6:00 p.m.
2. The Personnel Committee will meet on July 8, 2024 at 5:00 p.m.
3. The Student Affairs Committee will meet on July 8, 2024 at 5:30 p.m.
4. The Board of Education will meet on July 15, 2024 at 7:00 p.m. for the regular meeting.

XV. REMARKS FROM THE PUBLIC: None

XVI. ADJOURNMENT

Item 24-115. MOTION by Buckner, SECOND by Franklin to adjourn.

MOTION CARRIED: 7-0.

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

Susan Franklin, Board Secretary

Danielle VanderMeulen, Recording Secretary