



*Regular
Board Meeting*

Board Room

June 24, 2024



Fruitport Community Schools
BOARD OF EDUCATION MEETING
Board Room
3255 E. Pontaluna Rd, Fruitport 49415
Monday, June 24, 2024 - 7:00 p.m.

- I. CALL to ORDER**
- II. PLEDGE of ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. PRESENTATIONS**
- VI. COMMUNICATIONS**
 - a. National Interscholastic Athletic Administrators Association (NIAAA)
 - i. Jonny Morehouse – Certified Athletic Administrator (CAA) Designation
- VII. SUPERINTENDENT/ADMINISTRATIVE REPORTS**
 - a. Update on Collective Bargaining and Negotiations
 - b. Student Handbook Updates and Attendance Policy Revisions
 - c. End of Year Data Collection and Reporting
- VIII. REMARKS FROM THE PUBLIC***
- IX. CONSENT AGENDA**
 - 1. Approval of Bill Listing (attachment IX-1)

<u>Fund</u>	<u>Amount</u>
General Fund:	\$461,194.12
Other Funds:	
Early Childhood Center	\$952.94
Food Service	\$116,027.82
Cooperative Education (ISD) – Tech Millage	\$10.00
2017 Debt Retirement	\$5,076.98
Debt Service Fund 2010	\$1,614.29
Debt Service Fund 2021	\$1,264.32
Total Bill List:	<u>\$586,140.47</u>

- 2. Acceptance of Monthly Financial Report (attachment IX-2)
 - 3. Acceptance of Student Activity Summary Report (attachment IX-3)
 - 4. Acceptance of Credit Card and Utilities Report (attachment IX-4)
 - 5. Approval of Transfers and ACH Transactions Report (attachment IX-5)
 - 6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers) (attachment IX-6)
- X. GENERAL BOARD BUSINESS**
- 1. 2024-2025 MHSAA Membership Resolution
 - 2. 2024-2025 MASB Membership Dues

XI. BUSINESS & FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

Elroy Buckner, Chairperson

1. Report of Committee Meeting held June 17, 2024 (attachment XI-1)
2. CSM Custodial Services Renewal Recommendation (attachment XI-2)
3. General Fund Budget Amendment for 2023-2024 (attachment XI-3)
4. School Service Fund Budget Amendment for 2023-2024 (attachment XI-4)
5. Budget Appropriations Act of the 2024-2025 General Fund (attachment XI-5)
6. Budget Appropriations Act of the 2024-2025 School Service Fund (attachment XI-6)

XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS

Steve Kelly, Chairperson

1. Report of Committee Meeting held June 17, 2024 (attachment XII-1)

XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

Susan Franklin, Chairperson

1. Report of Committee Meeting held June 17, 2024 (attachment XIII-1)
2. Overnight Field Trip Request: Varsity Boys' Soccer Team – Petoskey Invitational (attachment XIII-2)
3. Graduation Date for 2025: Thursday, May 29, 2025 (attachment XIII-3)
4. 2024-2025 MS/HS Athletic Handbook (attachment XIII-4)
5. K-5 Social Studies Textbook and Resource Purchase Recommendation (attachment XIII-5)

XIV. BOARD MEMBER REPORTS AND DISCUSSIONS

XV. AGENDA ITEMS FOR FUTURE MEETINGS

The Board will need to confirm the following tentative dates and times:

1. Business & Finance Committee Meeting: July 8, 2024 at 6:00 p.m.
2. Personnel Committee Meeting: July 8, 2024 at 5:00 p.m.
3. Student Affairs Committee Meeting: July 8, 2024 at 5:30 p.m.
4. Board of Education Regular Meeting: July 15, 2024 at 7:00 p.m.

XVI. REMARKS FROM THE PUBLIC*

XVII. ADJOURNMENT

*Time is provided for members of the audience to address the Board of Education regarding any topic including items on the agenda. The Board is providing two opportunities for the public to comment during the meeting. The first is for people who wish to bring issues to the Board of Education for board consideration. At the end of the meeting, the Board will provide a brief opportunity for community members to comment on activities and/or discussion that took place during the Board meeting. Time limits may be placed if a large number of individuals would like to address the Board.

Note: Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.



Kennedy, Jason <jkennedy@fruitportschools.net>

Fwd: CAA Exam Results

Morehouse, Jonny <jmorehouse@fruitportschools.net>
To: Jason Kennedy <jkennedy@fruitportschools.net>

Tue, May 28, 2024 at 12:11 PM

I wanted to share this with you, in case you need it for my records/documents. This email just states that I have completed all requirements and passed the CAA examination. I am now officially a Certified Athletic Administrator (CAA) through the National Interscholastic Athletic Administrators Association and through the Michigan Interscholastic Athletic Administrators Association.

Thank you

----- Forwarded message -----

From: **Nellie Crocker** <ncrocker@niaaa.org>
Date: Tue, May 28, 2024 at 9:12 AM
Subject: CAA Exam Results
To: jmorehouse@fruitportschools.net <jmorehouse@fruitportschools.net>

Congratulations! You have successfully passed the Certified Athletic Administrators (CAA) examination. You now join a select group of individuals who have obtained the CAA designation and may start using it at this time. A packet containing your recognition plaque and pin will be mailed in the next few weeks to the address at: 357 N. 6th Ave.

If you would like to order a ring to commemorate your achievement, the order form can be found here:
<https://bit.ly/3LgahE5>

We would love to hear your feedback regarding the exam and LTI courses. Please complete this 2-question survey here:
<https://forms.gle/EvSMVRkVNhcee8ibA>

Please note that this exam is pass/fail only and we will not be sending or publishing your final score.

Let me know if you have any questions.

Nellie Crocker
Certification & Membership Manager
National Interscholastic Athletic Administrators Association

--
Jonny Morehouse, CAA
Athletic Director
Fruitport Community Schools
231-865-4035



BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachments # IX-1 through IX-6

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

- Bill Listing
- Monthly Financial Report
- Student Activity Summary Report
- Credit Card and Utilities Report
- Transfers and ACH Transactions
- Personnel Report

Background Information:

See attached

Financial Impact:

See attached

Recommended Action:

To approve the Consent Agenda, as presented.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin ___ Hazekamp
 ___ Kelly ___ Meeuwenberg



**FRUITPORT COMMUNITY SCHOOLS
BILL LIST
Month of May 2024**

<u>FUND</u>	<u>AMOUNT</u>
GENERAL FUND	\$461,194.12
EARLY CHILDHOOD CENTER	\$952.94
FOOD SERVICE	\$116,027.82
COOPERATIVE EDUC (ISD) - TECH MILLAGE	\$10.00
2017 DEBT RETIREMENT	\$5,076.98
DEBT SERVICE FUND 2010	\$1,614.29
DEBT SERVICE FUND 2021	\$1,264.32
GRAND TOTAL	<u><u>\$586,140.47</u></u>

Fruitport Community Schools Monthly Financial Report 05/31/2024

		GENERAL FUND	SCHOOL SERVICE FUNDS			CAPITAL PROJECTS					Totals
			Food Service	Tech/Security	ECC	Bldg & Site	Capital Projects 2021	2010	2017	2021	
Beginning Fund Balance:		5,368,312	721,510	486,637	831,050	1,534,325	5,449,435	142,624	639,207	117,048	
Revenues:											
Budgeted revenues:		40,140,528	2,012,821	592,500	914,000	-	-	-	-	-	
Actual revenues:											
	Jul.	2,242,646	-	-	80,122	18,309	17,109	5,047	15,862	3,965	2,383,060
	Aug.	355,419	7,797	8,174	73,356	4,926	16,998	90,278	283,738	70,923	911,609
	Sep.	1,091,368	27,999	45,940	79,142	5,354	16,057	213,400	670,702	167,649	2,317,610
	Oct.	2,494,653	213,375	20	86,929	5,575	15,570	5,834	18,337	4,583	2,844,878
	Nov.	5,130,856	95,614	180,396	73,732	5,444	14,527	717,804	1,926,061	481,440	8,625,874
	Dec.	2,821,223	236,903	851	55,202	5,649	14,612	4,126	12,968	3,242	3,154,775
	Jan.	3,219,991	183,488	23,967	90,088	5,614	14,321	119,512	375,619	93,890	4,126,490
	Feb.	4,269,825	276,997	153,262	74,105	5,207	13,153	122,680	58,966	14,739	4,988,934
	Mar.	4,901,740	209,662	270	83,608	1,391	7,469	52,721	165,699	41,418	5,463,979
	Apr.	4,364,665	202,370	212,122	81,736	1,348	7,235	13,310	41,832	10,456	4,935,076
	May	3,250,494	165,149	1,988	79,802	1,396	7,497	1,058	3,321	830	3,511,536
Total Actual Revenues		34,142,880	1,619,354	626,989	857,821	60,213	144,549	1,345,771	3,573,105	893,136	43,263,819
Pro Rated buget Variance to date: Rev		2,652,603.98	225,732.17	(83,864.06)	(19,987.91)						
Expenses:											
Budgeted expenditures:		(39,953,897)	(2,029,146)	(373,898)	(1,084,631)	-	-	-	-	-	
Actual expenditures:^											
	Jul.	(826,855)	(23,297)	(17,657)	(46,562)	(5,000)	46,657	-	-	-	(872,713)
	Aug.	(995,066)	(121,773)	(63,511)	(75,482)	(520,000)	(171,655)	-	-	-	(1,947,485)
	Sep.	(3,763,062)	(145,776)	(10,470)	(110,327)	-	(9,228)	-	-	-	(4,038,865)
	Oct.	(3,010,751)	(303,582)	(12,096)	(80,945)	-	(338,819)	(124,500)	(1,099,400)	(105,875)	(5,075,968)
	Nov.	(3,071,110)	(75,431)	(21,878)	(85,625)	-	(137,442)	-	-	-	(3,391,486)
	Dec.	(2,907,564)	(252,085)	(14,687)	(108,123)	-	(21,306)	(1,000)	-	-	(3,304,765)
	Jan.	(3,114,510)	(230,336)	(15,003)	(80,063)	-	(60,184)	-	(500)	-	(3,500,596)
	Feb.	(2,974,767)	(219,363)	(10,576)	(83,482)	-	(93)	-	-	-	(3,288,281)
	Mar.	(4,404,126)	(208,036)	(15,996)	(120,206)	-	-	-	(500)	-	(4,748,864)
	Apr.	(2,629,524)	(143,365)	(12,093)	(77,881)	-	-	(1,124,500)	(2,299,400)	(695,875)	(7,126,004)
	May	(2,983,058)	(177,891)	(3,132)	(84,532)	-	-	-	-	-	(3,248,614)
Total Actual Expenses		(30,680,392)	(1,900,935)	(197,101)	(953,229)	(525,000)	(692,069)	(1,250,000)	(3,399,800)	(801,750)	(40,543,641)
Pro Rated budget Variance to date: Exp		(5,944,013.18)	40,884.41	(145,639.17)	(41,016.39)						
Ending Balance to date:		8,830,800	439,929	916,525	735,643	1,069,537	4,901,916	238,395	812,512		
Projected Ending Balance:		5,554,943	705,185	705,239	660,419	1,534,325	5,449,435	142,624	639,207		
Revenues over(under) Expenses to date:										2,720,178	

^Fifth Third Bank auto deductions have been included in actual expenditure totals

Fruitport Community Schools
 Student Activity Summary Report
 Month ending May 31, 2024

Student Activity Sub Totals	BEGINNING BALANCE	NET CHANGE	ENDING BALANCE
District Wide Student Activity Accounts	78,946.04	15,084.31	94,030.35
Beach Elementary Student Activity Accounts	5,742.43	7,812.96	13,555.39
Edgewood Elementary Student Activity Accounts	61,734.05	514.02	62,248.07
High School Class of Student Activity Accounts	7,966.47	-	7,966.47
High School Athletic Student Activity Accounts	95,192.33	(3,191.47)	92,000.86
High School Student Activity Accounts	214,962.90	16,980.90	231,943.80
Middle School Student Activity Accounts	46,105.86	2,948.82	49,054.68
Shettler Elementary Student Activity Accounts	37,746.11	5,791.91	43,538.02
Alt. High School Student Activity Accounts	600.44	-	600.44
Millionaire Party Accounts	24,849.37	(7,869.94)	16,979.43
Total Student Activity Fund	\$ 573,846.00	\$ 38,071.51	\$ 611,917.51

Credit Card and Utilities Detail
For the month ending May 31, 2024

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Utilities:													
Consumers	\$ 576.76	\$ 769.55	\$ 815.10	\$ 274.08	\$ 1,199.23	\$ 987.39	\$ 1,019.21	\$ 809.18	\$ 691.36	\$ 1,393.96	\$ 1,746.04		\$ 10,281.86
Frontier	\$ 46.82	\$ 46.89	\$ 46.94	\$ 46.94	\$ 47.62	\$ 47.62	\$ 47.62	\$ 47.63	\$ 47.63	\$ 47.63	\$ 50.89		\$ 524.23
MISEC	\$ 28,332.91	\$ 27,808.37	\$ 26,951.62	\$ 30,850.42	\$ 1,773.41	60,473.76	\$ 34,305.45	\$ 46,127.07	\$ 49,666.06	\$ 55,972.86	\$ 42,048.95		\$ 404,310.88
Total Utilities	\$ 28,956.49	\$ 28,624.81	\$ 27,813.66	\$ 31,171.44	\$ 3,020.26	\$ 61,508.77	\$ 35,372.28	\$ 46,983.88	\$ 50,405.05	\$ 57,414.45	\$ 43,845.88	\$ -	\$ 415,116.97
Credit Cards:													
General Fund	\$ 62,280.88	\$ 99,693.24	\$ 106,624.86	\$ 75,459.39	\$ 71,246.99	\$ 106,697.79	\$ 59,706.91	\$ 71,441.90	\$ 68,359.20				\$ 721,511.16
Early Childhood	\$ 2,173.76	\$ 4,845.71	\$ 2,832.47	\$ 4,455.62	\$ 3,354.02	\$ 1,414.02	\$ 1,671.01	\$ 1,149.03	\$ 988.56				\$ 22,884.20
Food Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 689.26	\$ 305.03				\$ 994.29
Tech/Security Millage	\$ 1,795.63	\$ 5,005.08	\$ 1,441.43	\$ 2,734.34	\$ 1,892.40	\$ 1,493.40	\$ 3,499.71	\$ 3,879.67	\$ 2,649.97				\$ 24,391.63
Student Activities	\$ 2,802.76	\$ 15,785.19	\$ 25,227.62	\$ 39,781.54	\$ 35,535.93	\$ 24,084.01	\$ 21,896.99	\$ 32,235.05	\$ 27,964.40				\$ 225,313.49
Total Credit Card Charges	\$ 69,053.03	\$ 125,329.22	\$ 136,126.38	\$ 122,430.89	\$ 112,029.34	\$ 133,689.22	\$ 86,774.62	\$ 109,394.91	\$ 100,267.16	\$ -	\$ -	\$ -	\$ 995,094.77

***Credit cards are always a month behind

Payment Date	Debit Account Desc	May 2024 Transfers Credit Account Desc	Amount
5/10/2024	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***5/10/24 Payroll, ORS & 147c Transfer	\$ 1,256,132.75
5/24/2024	Checking - General Fnd Inv - USD	Checking - General Account - USD ***General Account Low Balance Transfer	\$ 500,000.00
5/24/2024	Checking - General Fnd Inv - USD	Checking - Payroll - USD ***5/24/24 Payroll, ORS, &147c Transfer	\$ 1,258,880.51
5/29/2024	Checking - Debt Retirement Acct - USD	Checking - General Account - USD ***AP Transfer	\$ 500.00
5/29/2024	Checking - Trust and Agency - USD	Checking - General Account - USD ***Misc Items - Trust & Agency owes General Fund	\$ 61,212.36
		Total Transfers in May	<u>\$ 3,076,725.62</u>

Personnel Report – June 24, 2024

It is recommended that the following candidates be offered contracts and/or salary increases pending final approval from the Board of Education:

Terry Bandstra – Transportation (Bus Driver)
Kelly (Diaz) Whittaker – English as a Second Language Teacher / Coordinator
Tiffany Dugger – ECSE Instructional Assistant (Shettler)

The following staff members will Resign/Retire/Reduce Hours/Transfer:

Taylor Eacker – Leave of Absence as Middle School Science Teacher
Nicki Johnson – Transfer from Edgewood Clerical to ESU Clerical
Pam Gustafson – Transfer from Shettler/Middle School to Beach/Shettler

The following positions are currently posted:

Behavior Services Coordinator
Bus Aide
Bus Driver
Edgewood Elementary School Clerical / Secretary
Elementary Art Teacher
High School Science Teacher
Media Center Specialist
Middle School Science Teacher
Instructional Assistant – Multiple Positions
Occupational Therapist
School Psychologist
School Psychology Apprentice/Intern (Year 3)

Memo

To: FCS Board of Education
From: Allison Camp, Curriculum Director
Date: June 5, 2024
Re: Recommendation for Hire

For most of the year, our English as a Second Language (ESL) position was filled by Kelly (Diaz) Whittaker. Kelly applied to be a Premier Substitute for us and came with K – 8 teaching experience and had worked with ESL populations previously in her career. When our position opened up in the fall, I asked Kelly to fill in and she did a great job.

She has since joined the ESL Master's program at Western Michigan University through our Grow Your Own partnership and should be fully certified in ESL by the end of the 25 – 25 school year.

I am fully recommending that we hire Kelly under an Interim Certificate until she has her full credentials because she will be a great addition to the FCS Team.

Kelly S. Diaz

1432 Washington Ave.
Apt. 2
Grand Haven, MI
49417
kellsu770911@gmail.com (814) 964-2689

Elementary School Teacher

Dedicated teacher seeking position at the Elementary level

2013 -2015, 2018-2021 Corry Alliance Academy Corry, PA

- Taught all core subjects except Science
- Taught a Social Studies 5th-6th combined class
- Differentiated instruction for students with learning challenges
- Communicated with parents through weekly newsletter, emails, phone calls, and agenda notes
- Focused instruction - after school tutoring groups

2015 – 2017 Littleton Elementary School District #65 Tolleson, AZ

6th Grade ELA & Social Studies Teacher

Taught two 6th grade ELA and SS classes and acquired experience in the following areas:

- Facilitating Guided Reading and Literature Circle groups
- Integrating technology in the classroom (Apollo, Schoology platform, Quiziz, MyOn and News ELA, Illuminate, and use of Synergy for online grading)
- Contributing to the development of Individualized Education Plans and implementing accommodations in the classroom
- Communicating with parents and working with small groups after school (more individualized instruction)
- Writing and implementing ILLP goals for qualifying students
- Training and managing the classroom with Make Your Day discipline policy
- Differentiating for GT students within the classroom using the Kaplan model (Depth and Complexity)

2005 – 2011

Spartanburg District Two

Boiling Springs, SC

6th Grade Reading Teacher

Taught 6th grade Reading classes, gained experience teaching a multicultural student population, and developed proficiencies in the following areas:

- Analyzing MAP data to plan differentiated lessons for multiple reading levels within the classroom
- Implementing Guided Reading and Literature Circle groups
- Integrating technology in the classroom (Power Point, Discovery Education, Compass Odyssey, and Promethean technology)
- Contributing to the development of Individualized Education Plans and implementing accommodations in the classroom
- Communicating with parents and connecting them with resources and ideas to best help their child succeed
- Assisting English Language Learners in acquiring the skills needed to succeed in life, and being the ELL's advocate by giving them the support they needed to achieve their goals
- Challenging students with a variety of engaging learning experiences, higher order critical thinking skills, and assessments that reach different learning styles and multiple intelligences

Education

2005 Bachelor of Arts – Elementary Education
North Greenville University

Tigerville, SC

Related Activities and Training

Spanish Club Teacher (K-6) Corry Alliance Academy

Corry, PA

2007 – 2009

ESL Teacher Upstate Family Resource Center

Boiling Springs, SC

2007

***TESL (Teaching English as a Second Language) Certification**

Manuel Antonio, Costa Rica

2010

***SIOP Training Certificate - Sheltered Instruction Observation Protocol**

(training for teaching English Language Learners in the general education classroom)



Fruitport Community Schools

Memo

To: FCS Board of Education

From: Katie Houseman

Date: 6/19/2024

CC: Danielle VanderMeulen, Katie Shawl, Jenny Ferels, Mark Mesbergen, Jason Kennedy

Subject: Recommendation for ECSE Instructional Assistant Hire

It is with pleasure that I recommend the hiring of Tiffany Dugger for the position of ECSE Instructional Assistant at Shettler Elementary. Tiffany impressed the interview team consisting of Kathrine Houseman-Parker and Chris Wettach. Her hourly pay will be \$14.94 per hour at Step 2.

She will begin her new position approximately on August 26th pending background check and the hiring process.



TIFFANY DUGGER

CONTACT

PHONE:
231.683.9257

EMAIL:
mamatdugger@gmail.com

REFERENCES:

Caitlin Rake
Christ Church Ministry Assistant
231.288.8686

Kim Jager
Muskegon Pregnancy Services
231.766.1087

Marlene Kuhn
Friend & Mentor
231.747.2171

Renee Bowlby
Friend, MOMS Club Member
616.218.3419

Annie Foote
Friend, MOMS Club Member. I had her
children in my class at co-op.
616.930.0551

Jamie Cihak
Previous Small Group Leader & Friend
231.578.8803

EDUCATION

Mount Vernon Nazarene University – B.A. Christian Ministry

2022 –2024

Recently graduated earning my B.A. in Christian Ministry with emphasis in Leadership.

Ashford University – GRADUATED 2016

A.A. Early Childhood Education

Eastland Fairfield Career & Technical School – GRADUATED 2011

Medical Assisting & Phlebotomy

Westerville North High School – GRADUATED 2010

EXPIERENCE

Restore Church – Kids Ministry Coordinator September 2023-May2024

Prepare activities & lessons for children on Sunday- school year position

MOPS & MOMSnext of Muskegon – Founder & Coordinator

July 2023–Present

Lead & coordinate various meetings for mothers to connect with one another and discover motherhood together.

The City of Roosevelt Park – Parks & Recreation Commissioner

Meet once a month to better our parks and recreation for families.

MOMS Club International – Area Coordinator IL/KS/MO

2019-2024

Encourage and support board members of MOMS Club chapters to succeed by reaching out, reviewing monthly newsletters, review annual board & IRS reports etc.

MOMS Club International – President/VP of MOMS Club Muskegon

2019–June 2023

Oversee MOMS Club of Muskegon to reach mothers and provide support through playdates, family events, mom’s night out, service projects etc. President 2020-2023, Vice President 2019-2020

Private Nanny -2015-2020 – one family for 5 years, then COVID

Lead Teacher – Grace Early Childhood Center

2013-2015

Lesson Plan and lead activities for children. Rotating Rooms birth-PreK

State of Ohio – Independent Contractor Aide for Individuals with Disabilities

2009-2014

Travel to homes and provide care for individuals birth-adult with various needs-housekeeping, therapy, education, medical care, personal care. etc. I primarily cared for medically frail Children & ASD

Olentangy Public Schools – Classroom Aide

2011-2014

I was specifically assigned to care for one child that would randomly. have seizures. My job was to make sure she never hit her head when she “dropped” and keep her breathing while at school.

LabCorp – Phlebotomist - 2011

On the Mark Services – Home Health Care Worker – 2009-2011

6/4/24

Dear Superintendent Jason Kennedy,

I am writing to request a one year leave of absence during the 2024-2025 school year to care for my first child, with an expected arrival date of July 12th.

Sincerely,
Taylor Eacker

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment # X-1

From: Jason Kennedy

Subject to be Discussed and Policy Reference:
MHSAA 2024-2025 Annual Membership.

Background Information:
See attached

Financial Impact: None

Recommended Action:
To approve the adoption of the 2024-2025 MHSAA Annual Membership Resolution as prepared by the MHSAA for participation. **Roll call vote.**

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin ___ Hazekamp
 ___ Kelly ___ Meeuwenberg



2024-25

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2024 — through July 31, 2025

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2024-25 must be listed on the back of this form)

_____ City/Township of _____

County of _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2024 and shall remain effective until July 31, 2025, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2024, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

(Governing Body Name)

(Address)

(City & Zip Code)

(Contact E-mail)

Board Secretary Signature
or Designee
 Check if Designee

-OVER-

Schools Which Are To Be MHSAA Members During 2024-25

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools
for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. _____

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2024-25 7th and 8th-grade enrollment _____
 Provide anticipated 2024-25 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 Yes **No** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. _____

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2024-25 7th and 8th-grade enrollment _____
 Provide anticipated 2024-25 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 Yes **No** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. _____

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2024-25 7th and 8th-grade enrollment _____
 Provide anticipated 2024-25 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 Yes **No** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment # X-2

From: Jason Kennedy

Subject to be Discussed and Policy Reference:
MASB 2024-2025 Annual Membership Dues

Background Information:
See attached

Financial Impact: \$6,015.02 coming out of the General Fund

Recommended Action:
To approve payment of the MASB 2023-2024 Annual Membership Dues invoice in the amount of \$6,015.02, as discussed.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin ___ Hazekamp
 ___ Kelly ___ Meeuwenberg



Michigan Association of School Boards
 1001 Centennial Way, Suite 400
 Lansing, MI 48917
 517.327.5900
 EIN: 38-1323441

Invoice #	INV-124141
Date	4/16/2024
Amount Due	\$6,015.02
Customer #	61080

Sold To:

Remit To:

Fruitport Community Schools
 3255 Pontaluna Rd
 Fruitport, MI 49415-9600

MASB
 1001 Centennial Way Ste 400
 Lansing, MI 48917-8249

Customer ID	Customer Name	Purchase Order #	Due Date	
61080	Fruitport Community Schools		7/10/2024	
Item Number	Description	Ordered	Unit Price	Ext. Price
DUES-LTF_CONT	MASB Legal Trust Fund Membership - LSD - Fruitport Community Schools	1	\$1.00	\$218.00
DUES-DISTRICT	MASB Membership- LSD - Fruitport Community Schools	1	\$1.00	\$5,797.02

2024/2025 MASB Membership Dues

Subtotal	\$6,015.02
Tax	\$0.00
Shipping	\$0.00
Payment(s)	\$0.00
Total	\$6,015.02

Business and Finance Committee

Monday June 17, 2024

6:00 p.m., Superintendent's Office

Meeting Minutes

Attendance: Kris Cole, Dave Hazekamp, Jason Kennedy, Elroy Buckner, Jessica Wiseman, and Mark Mesbergen

1. MASB Annual Membership Dues
Jason discussed the annual dues and the membership fees.
2. Final Budget Amendment 2023-24
Mark gave an update on the final budget amendments for all the funds. Mark presented the reasons for the changes in the current budget. The General Fund is projected to finish with a surplus for the current fiscal year.
3. Proposed Original Budget 2024-25
Mark presented the proposed original budgets for all of the funds. He shared the assumptions that were used. Mark will be presenting at the upcoming board meeting with more detail.
4. Other – CSM Renewal
Mark discussed the renewal of the CSM contract for custodial services in the District with the Committee.

Meeting adjourned at 6:58 p.m.

Respectfully submitted by Mark Mesbergen

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment # XI-2

From: Mark Mesbergen

Subject to be Discussed and Policy Reference:

CSM Renewal

Background Information:

CSM has been with Fruitport since 2014. The last couple of contracts have been either a one or a two-year agreement. CSM came to us with the contract renewal that is included in the packet. The fee did not change from the previous year. John stated that he felt that this was a fair agreement.

Financial Impact:

\$884,991 coming out of the General Fund.

Recommended Action:

To approve the renewal with CSM for cleaning services for the 2024-2025 school year.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin
 ___ Hazekamp ___ Kelly ___ Meeuwenberg

BOARD ACTION REQUEST FORM

Meeting Date: June 24,2024

To: Board of Education

Attachment #XI-3

From: Mark Mesbergen

Subject to be Discussed and Policy Reference:

Approval of Final General Fund Budget Amendment for 2023-2024.

Background Information:

Budgets are reviewed periodically as funding information becomes available, and as events occur during the fiscal year. Budgets are amended to align with projected revenues and expenditures.

Financial Impact:

Provides for proper authority to expend these funds.

Recommended Action:

Approval of general fund budget amendment, as presented. **Roll Call Vote...**

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin

___ Hazekamp ___ Kelly ___ Meeuwenberg

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment #XI-4

From: Mark Mesbergen

Subject to be Discussed and Policy Reference:

Approval of the School Service Fund (Early Childhood & Preschool, Food Service Program and Technology and Security Millage) Budget Amendment for 2023-2024.

Background Information:

Budgets are reviewed periodically as funding information becomes available, and as events occur during the fiscal year. Budgets are amended to align with projected revenues and expenditures.

Financial Impact:

Provides for proper authority to expend these funds.

Recommended Action:

Approval of 2023-2024 School Service Fund budget amendment as presented in attached document. **Roll Call Vote...**

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin

___ Hazekamp ___ Kelly ___ Meeuwenberg

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment # XI-5

From: Mark Mesbergen

Subject to be Discussed and Policy Reference:

Approval of Budget Appropriations Act of the 2024-2025 General Fund.

Background Information:

The Board of Education is required by law to adopt the General Fund budget for the ensuing fiscal year beginning July 1.

Financial Impact:

Provides for proper authorization for the expenditure of funds (see attached resolution).

Recommended Action:

Adoption of Budget Appropriations Act for 2024-2025 General Fund as presented in the attached resolution.

Roll Call Vote...

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin

___ Hazekamp ___ Kelly ___ Meeuwenberg

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment # XI-6

From: Mark Mesbergen

Subject to be Discussed and Policy Reference:

Approval of Budget Appropriations Act of the 2024-2025 School Service Fund (Early Childhood & Preschool Programs, Food Service Program, Technology and Security Millage Fund, and Fiduciary Accounts).

Background Information:

The Board of Education is required by law to adopt the School Service Fund budgets for the ensuing fiscal year beginning July 1.

Financial Impact:

Provides for proper authorization for the expenditure of funds (see attached resolution).

Recommended Action:

Adoption of the 2024-2025 School Service Fund, as presented in the attached resolutions. **Roll Call Vote...**

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin
 ___ Hazekamp ___ Kelly ___ Meeuwenberg



Personnel Committee
Monday, June 17, 2024
5:00 p.m.

MEETING MINUTES

Meeting Location:

Fruitport Community Schools Central Office
3255 E. Pontaluna Rd.
Fruitport, MI 49415

Attendance:

The meeting was called to order at 5:00 p.m. Dave Hazekamp, Steve Kelly, Mark Mesbergen, and Jason Kennedy were present.

- 1. June 2024 Personnel Report** - The Committee reviewed the Personnel Report for June 2024. This report included each of the recommendations for new hire, resignations, retirement notices, transfers, and positions that are still posted and vacant in the District.
- 2. Collective Bargaining and Negotiations Process** - The Committee was provided an update on the collective bargaining process with the Fruitport Education Association. The bargaining teams will meet next on Friday, June 21, 2024.
- 3. Non Affiliated FY 2025 Salary Recommendations** - The Committee discussed parameters around which the salaries for non-affiliated staff for FY 2025 will be.
- 4. Other** - Reminders of the dates and times for each of the Board meetings on Monday, June 24, 2024 were provided to the Committee.
- 5. Public Comment:** None
- 6. Adjournment:** The meeting was adjourned at 5:30 p.m.

Respectfully submitted by Jason Kennedy, Superintendent



Student Affairs Committee
Monday, June 17, 2024
5:30 p.m.

MEETING MINUTES

Meeting Location:

Fruitport Community Schools Central Office
3255 E. Pontaluna Rd.
Fruitport, MI 49415

Attendance:

The meeting was called to order at 5:31 p.m. with Tim Burgess, Susan Franklin, Dave Hazekamp, and Jason Kennedy present.

1. **Overnight Field Trip Request: Varsity Boys Soccer Team** - The Committee discussed an overnight field trip request from Coach Dan Hazekamp for the boys varsity soccer team to stay the night in Petoskey, MI to participate in a soccer invitational there from August 15-17, 2024. The cost of the trip will be covered through fundraising proceeds.
2. **2024-2025 MHSAA Membership Resolution** - The Committee discussed the annual Michigan High School Athletic Association (MHSAA) Membership Resolution necessary for membership into the MHSAA and for District teams to compete in MHSAA events. This resolution is adopted annually by the Board of Education.
3. **Student Handbook Updates** - The Committee discussed updates to the student handbooks. School handbooks were aligned with a model handbook developed by Thrun Law Firm so that our handbooks align with the Board adopted policies.
4. **Athletic Handbook Updates** - The Committee discussed updates that were made by Athletic Director Jonny Morehouse to the athletic handbook for students and parents for the 2024-2025 school year.
5. **Graduation Date for 2025** - The Committee discussed the graduation date for the Class of 2025. It is recommended that the date for graduation be set for Thursday, May 29, 2025, with the event being held at the Trinity Health Arena in Muskegon.

6. **Reminder:** A special meeting will be held on June 24, 2024 at 6:00 p.m. to conduct a student disciplinary hearing for a middle school student that violated the student code of conduct and Board of Education policy.

Also, reminders of the dates and times for each of the Board meetings on Monday, June 24, 2024 were provided to the Committee.

7. **Other:** The Committee discussed a recommendation from curriculum director Allison Camp for the purchase of elementary social studies textbooks and resources to support the curriculum, in an amount not to exceed \$175,000. The recommendation is to purchase materials from McGraw Hill for grades K-2 and 4-5, and to purchase materials from Studies Weekly for grade 3.
8. **Public Comment:** None
9. **Adjournment:** The meeting was adjourned at 5:58 p.m.

Respectfully submitted by Jason Kennedy, Superintendent

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment #: XIII-2

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

Overnight Trip Request: Boys Varsity Soccer Team – Petoskey, MI

Background Information:

The District received an overnight field trip request from Coach Dan Hazekamp for the boys' varsity soccer team to stay the night in Petoskey, MI to participate in a soccer invitational there from August 15-17, 2024. The cost of the trip will be covered through fundraising proceeds.

Financial Impact:

The cost of the trip will be covered through team fundraising.

Recommended Action:

To approve the overnight trip request by Coach Dan Hazekamp for the high school boys' varsity soccer team to participate in the Petoskey Invitational on August 15-17, 2024, as discussed.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin
 ___ Hazekamp ___ Kelly ___ Meeuwenberg



Overnight Field Trip Request

Print Form

To the Board of Education

1. Group Requesting Permission: Fruitport Boys Soccer

2. Staff Person(s) in Charge: Dan Hazekamp

3. Destination: Petoskey
(Address & Phone Contact for Destination)

4. Dates: 8/15/24-8/17/24

5. Purpose of trip:

Please **ATTACH** the rationale that indicated how this activity will promote learning for students.

Please include how the success of the trip will be evaluated and reported and what follow-up

activities are planned. This should have your Administrator's approval signature. *Soccer Involvement*

6. Lodging Accommodations: Cozyc (FBD)
(Address & Phone Contact for Lodging)

7. Transportation Arrangements: **ATTACH** a travel itinerary and a schedule of activities for the field trip.

8. Chaperone/Student ratio: 4-1

9. Funding Sources: Fundraising

10. What is the total cost per student? \$0

11. Are all students in the group/class participating? Varsity Players Only

12. What behavioral expectations (Rules) will be shared with students and chaperones?

ATTACH a written copy of those expectations.

13. Who will be the emergency contact on the trip and what is the contact number? Have

student and chaperone emergency and medical forms been completed and filed before the

trip? Dan Hazekamp

14. **ATTACH** a copy of the parent notification letter.

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment #: XIII-3

From: Jason Kennedy

Subject to be Discussed and Policy Reference:

Graduation Date for the Class of 2025

Background Information:

It is recommended that the Board hold the graduation ceremony for the Class of 2025 on Thursday, May 29, 2025 at the Trinity Health Arena in Muskegon, MI.

Financial Impact:

None

Recommended Action:

To approve the graduation date for the Class of 2025 to be Thursday, May 29, 2025 to be held at the Trinity Health Arena in Muskegon, as discussed.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin

___ Hazekamp ___ Kelly ___ Meeuwenberg

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment #: XIII-4

From: Jason Kennedy

Subject to be Discussed and Policy Reference:
Athletic Handbooks for Parents and Coaches

Background Information:

- 1) Dates have been updated to reflect the change from the 2023-2024 school year to 2024-2025 school year.
- 2) The eligibility requirements for middle school athletics have been updated to reflect recommendations and guidance from the MHSAA. Currently, a student is eligible at Fruitport Middle School as long as they are passing 3 out of the 6 classes. At the high school, Fruitport has a District specific requirement that a student must be passing 5 out of 6 classes in order to be eligible. This policy remains unchanged and is a higher standard than required. The MHSAA requires schools to adopt policies that require a student to have passed at least 4 out of 6 classes to be eligible. While this policy only applies to high schools, Jonny and our team would like to require that middle school students pass 4 out of 6 classes to be eligible to play sports. Having a middle school policy that does not even meet the MHSAA high school requirements only sets our middle school students up for failure when they move from the middle school to the high school.

Financial Impact:
None

Recommended Action:

To approve the updated Athletic Handbook for Parents and Students for the 2024-2025 school year, as discussed.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin
 ___ Hazekamp ___ Kelly ___ Meeuwenberg

2024-2025

Parent-Student Handbook

**All Participants Grades
7-12**

**PREPARED BY
FRUITPORT HIGH SCHOOL
ATHLETIC DEPARTMENT**

TROJANS

***"Developing student athletes to reach their fullest potential as competitors and as people
by giving maximum effort every day."***

The Six Pillars of Character

From "Pursuing Victory With Honor", The Arizona Sport Summit Accord

TRUSTWORTHINESS

Be **honest**. Do not deceive, cheat, or steal. Be **reliable**—do what you say you will do. Have the **courage** to do the right thing. Build a good reputation. Be **loyal**—stand by your friends, family, and country.

RESPECT

Treat others with respect; follow the golden rule. Be **tolerant** of differences. Use good **manners**, not bad language. Be **considerate** of the feelings of others. Do not threaten to hurt anyone. Deal peacefully with anger, insults, and disagreements.

RESPONSIBILITY

Do what you are supposed to do. **Persevere**: keep on trying! Always do your best. Use **self-control**. Be **self-disciplined**. Think before you act—consider the consequences. Be **accountable** for your choices.

FAIRNESS

Play by the rules. Be **open-minded**; listen to others. Do not take advantage of others. Do not blame others.

CARING

Be **kind**. Show you care. Express **gratitude**. **Forgive** others. Help people in need.

CITIZENSHIP

Do your share to make this school and community a better place. **Cooperate**. Stay informed. Vote. Be a good neighbor. **Obey** laws and rules. **Respect** authority. **Protect** the environment.

The "Six Pillars" are a part of this guidebook with the intent that the principles and values they represent become a part of the framework of this organization, and be practiced by staff, players, parents, and fans that are associated with Fruitport Athletics.

Character is the foundation upon which one must build to win respect. Just as no worthy building can be erected on a weak foundation, so no lasting reputation worthy of respect can be built on a weak character.

R.C. Samsel

STAFF

JONNY MOREHOUSE 865- 4034
ATHLETIC DIRECTOR

LAUREN CHESNEY 865-3101 Ext. 2033
PRINCIPAL

TRICIA WINSKAS 865-4035
ATHLETIC SECRETARY

PHONE

HIGH SCHOOL (231) 865-3101
MIDDLE SCHOOL (231) 865-3128
ATHLETIC DEPARTMENT (231) 865-4035
ADMINISTRATION (231) 865-3154

School website: www.fruitportschools.net
Athletics website (Big Teams): www.fruitportathletics.org
Twitter: @FCS_Athletics **Facebook:** Fruitport Trojan Athletics

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FRUITPORT COMMUNITY SCHOOLS ATHLETIC CONSENT FORM (PARENT COPY)

Student _____ D.O.B. ____/____/____
LAST FIRST

As parent or guardian of the above named student, (or as an emancipated minor) I hereby grant permission for him/her to participate in the **2024-25** school year as a member of one or more Fruitport Community Schools athletic teams. I have read, understand, accept, and agree to support the school district's **year-round** athletic code and the related athletic policies found in the parent student handbook.

RESPONSIBILITIES OF PARTICIPATION

I will abide by all school rules and the coach's team rules. I realize that participants are responsible for the maintenance and proper return of all issued equipment and uniforms, and are responsible financially for damage due to loss, neglect or improper use. **I understand that I/we are responsible for player fees related to team membership.** I realize that uniforms/warm-ups are only to be worn for approved events. I give my permission for sport related photos, statistics, or rosters to be used for publicity or eligibility reporting purposes. **I consent to the disclosure of information that might otherwise be privileged under either FERPA or HIPPA for any purpose necessary for the determination of athletic eligibility, player fee waiver, or for compliance with athletic policy/procedures of the school or the MHSAA.**

CITIZENSHIP STANDARDS FOR PARTICIPATION

I understand that **participation in athletics is a privilege**, not a right. Athletes are to exemplify good citizenship, trustworthiness, and a proper public image in the greater community as well as in school-- in and out of season. **I understand the Athletic Code and citizenship expectations as given in this handbook also apply to postings on the internet.** *I realize that standards of participation for athletes often exceed minimum MHSAA and FHS regulations.*

SPORTSMANSHIP

I will demonstrate sportsmanship and exercise self-control to coaches, officials, opponents, and spectators. I understand that excessive display of temper, and the use of profanity in any form are not permitted. I understand that these sportsmanship guidelines apply **to parents** and spectators- as well as participants.

HEALTH AND SAFETY

I understand that in each sport the risk of injury or even death exists; and accept the risk in participation. Having been so cautioned and warned, I also realize the responsibility for reducing the chance for injury by obeying safety rules, following a proper conditioning program, inspecting one's own equipment regularly, and reporting physical problems and injuries to the coach or trainer.

I will abide by the decisions of the athletic trainer and other professionals that the school has contracted related to injuries and return to play. **I have read the enclosed material and understand the policy and procedures for when a student receives a suspected concussion.**

I give consent for Impact concussion management pre and post testing for collision sports (FHS). I give consent for and agree to comply with the "reasonable suspicion" drug- testing program as per school Board and Athletic Department policies (FHS).

I realize that it is my/our responsibility to pay for all medical treatment arising from participation in a school sport. **I understand that Fruitport Community Schools does NOT provide student medical insurance coverage for athletic injuries. I understand that coverage is available through the state of Michigan for those who qualify, and also for purchase through First Agency of Kalamazoo.**

Name of insurance carrier _____ Policy # _____

_____ Check here if the student athlete has **no health insurance**

Signatures below indicate comprehension of the policies and procedures in the Parent Student Athletic Handbook. Office copy of this form must be completed and on file prior to participation.

Parent/Guardian: _____ date _____

Student: _____ date _____



ATHLETIC CODE

1. All athletes are responsible to adhere to school regulations and athletic policies as they appear in the Student Handbook, MHSAA and Board policy, Student- Parent Athletic Handbook, and team training rules of individual coaches.
2. School obligations such as attending all classes, help sessions, detentions, completing homework, making up tests, etc. must be satisfied before participating in extracurricular activities. Athletes are expected to attend scheduled classes and have any and all absences excused prior to participation.
3. All participants must meet current MHSAA and FHS eligibility requirements. Under the semester schedule, students must be passing **5 of 6** classes concurrently to remain eligible. Current semester progress reports are received by Monday of each week. Any student who is not passing at least 5 of 6 semester classes will then be ineligible to participate in interscholastic competition immediately from a Monday through Sunday period. Students who do not receive credit for 5 subjects in ANY semester will be ineligible for the next semester or until deficiencies are made up. Student athletes that are over the allowed number of absences may be considered ineligible in that class. Additional participation requirements are outlined in the MHSAA handbook. NOTE: Ineligible athletes will be permitted to participate in practice only during their first period of ineligibility of the season. All FMS students must be passing **4 of 6** classes for eligibility.
4. Athletes suspended from school may not participate in or attend games or practices held during the suspension. A suspension from school begins at the time of notification and ends at the last calendar date of the suspension. Participation is prohibited from the first date up to and including the last date of school suspensions. Athletic suspensions may begin following a school suspension or an ineligibility period. Athletes may be granted permission to practice [not compete] during long term Athletic Dept. suspensions.
5. Disciplinary problems at school or at extracurricular events (Home or away) may be a reason for the coach, athletic director, or administration to drop or suspend an athlete from a sport.
6. Whether in season or out of season, student athletes have an obligation to uphold and maintain a high standard of citizenship in the community. Violations of law and citizenship expectations are grounds for the coach or administration to immediately deny participation for part or all a sport season. Subsequent offenses, *including offenses involving illegal substances*, will result in increased penalties and the possible loss of eligibility for one's high school career.
7. It is expected that athletes attend all scheduled classes in order to participate that day. When school is in session, athletes are to be present for at least three classes, and **classes missed must be excused absences.** The Principal or Athletic Director may grant exceptions when there are conflicts or unusual circumstances that result in being present for less than three full classes.

8. If an athlete is disqualified during an athletic contest for flagrant or unsportsmanlike conduct, that student will be withheld by his/her school for at least the next contest/day of competition for that team. The Athletic Department has the right to enforce a greater penalty if it deems it necessary, including a long-term suspension for multiple disqualifications by the same individual.

9. A. No athlete may use, sell, distribute, or possess any tobacco product at any time. **This policy includes the use or possession of "e-cigarettes"**. The following steps of discipline are to be followed for the violation of this code:

FIRST OFFENSE: Suspension for 25% of current season (based on number of contests), continued if necessary to the next season of participation;

SECOND OFFENSE: Suspension for the remainder of the current season plus 50% of subsequent season of participation;

THIRD OFFENSE: Loss of sports eligibility for one calendar year from offense.

Offenses under A above are cumulative for a four-year period. Violations outlined in A above while not a team member (summer or school year) is subject to athletic code penalties in future seasons.

B. No athlete may be involved in the sale, distribution, possession, consumption, or illegal use of prescription drugs, alcohol, fake drugs, steroids, any chemicals which release toxic vapors or contain toxic substances, look alike drugs, performance enhancing substances, or any other substances banned by the NCAA and/or otherwise prohibited by law.

Offenses under B above are cumulative for a four year period and will result in a loss of sports eligibility for a minimum of 33% of a sports season for the first offense (based on the number of dates or contests), *continued if necessary to the next season of participation*, with a maximum penalty of a loss of sports eligibility for one's high school career. Subsequent offenses will result in a minimum suspension of 50% of a sport season, continued to the next season of participation, with a maximum penalty of the loss of eligibility for the balance of the high school career. Any involvement with prohibited substances outlined in B above while not a team member (summer or school year) is subject to athletic code penalties as described above. First time participants are subject to sanctions if the violation occurred during the same school year or within three months of the beginning of the season.

10. Hazing: Athletes shall not participate in any induction ceremony, initiation, or other activity that involves unreasonable risk of physical harm, coercion, intimidation, or embarrassment to others. Hazing is a violation of state law and school policy. Any athlete or parent who believes their student has been a victim of such practices is to contact Lauren Chesney, Principal 3255 Pontaluna Rd. Fruitport, MI 49415.

FHS DRUG TESTING POLICY

The Board requires that each student and their parent or guardian in any of the District's interscholastic athletic programs agree that the student athlete participate in a reasonable suspicion drug-testing program. The test or tests will be conducted by an independent contractor or family doctor. A list of banned drugs and performance-enhancing substances developed by the NCAA and adopted by the Michigan Department of Public Health are listed in the back of this handbook. Please note that the list may change during the year, and that updates may be found on the NCAA Website (www.ncaa.org) . All test results will be given to the Athletic Director and the student, parent, or guardian. If the student or parent or guardian asserts any privilege or withdraws the consent given in the Athletic Consent form, the athlete shall immediately be ineligible for further athletic participation. The testing lab will be instructed to test for one or more illegal drugs. Student participant samples will not be screened for the presence of any substance other than an illegal drug or for the existence of any physical condition other than drug intoxication.

A student athlete who tests positive for any illegal substances (in accordance with the testing methods authorized by the School Board), shall become ineligible to participate in athletics for a period as given in the athletic code. A student athlete or parent/guardian may request a retest within 24 hours of the original test at his/her own expense. Students who are taking prescription medication may provide a copy of the prescription or a copy of a doctor's verification that provides evidence that the substance is for a condition where the drug or drug family is prescribed for a medical reason. This information must be provided to school personnel within 24 hours of the test. A student athlete who tests positive will be required to participate in a drug education program in addition to serving an athletic suspension as per the Athletic Code of Conduct.

Reasonable Suspicion:

Reasonable suspicion is intended to target situations when there are objective facts or specific occurrences that support the conclusion that a student-athlete may be using alcohol or other prohibited drug substances. Reasonable suspicion may also be triggered by a previous positive test or an arrest and/or suspension for possession/use of illegal substances within the preceding twelve months. *Reasonable suspicion* is based on a common sense conclusion upon which practical people ordinarily rely. These conclusions can be drawn from observed or reliably described human behavior that is determined to be warning signs for possible drug/alcohol use (e.g., changes in emotional and physical condition and academic/athletics achievement, witnessed drug use, possession, etc.).

All Athletic Department personnel are required and other teaching or administrative staff are encouraged to report to a student-athlete's respective head coach, head athletics trainer, administrator or athletic director specific facts or observable behaviors that indicate that a particular student-athlete may be violating the policies expressed in this program.

Fruitport High School's athletic program is an extension of its educational program and adheres to the philosophy and objectives prescribed by the Fruitport Board of Education and the Michigan High School Athletic Association. The contents of this handbook help define the policies and procedures used within the Department of Athletics that are specific to participants and parents/guardians. Coaches should also refer to FHS Coach's Handbook for additional guidelines and procedures.

MISSION STATEMENT

In keeping with the vision of *empowering individuals to positively impact their world*, the Fruitport Athletic Department is ***committed to developing student athletes to reach their fullest potential as competitors and as people by giving maximum effort every day.***

FHS SPORTS/ACTIVITIES OFFERED

		SEASON	VAR	JV	FROSH
BASEBALL	B	SP	X	X	X
BASKETBALL	B/G	WTR/WTR	X	X	X
BOWLING	B/G	WTR	X		
COMPETITIVE CHEER	G	WTR	X	X	
CROSS COUNTRY	B/G	FALL	X		
FOOTBALL	B	FALL	X	X	X
GOLF	B/G	SP/FALL	X		
ICE HOCKEY*	B/G	WTR	X		
LACROSSE**	G/B	SPRING	X		
SOCCER	B/G	FALL/SP	X	X	
SOFTBALL	G	SP	X	X	
TENNIS	B/G	FALL/SP	X	X(G)	
TRACK	B/G	SP	X		
VOLLEYBALL	G	FALL	X	X	X
WRESTLING	B	WTR	X	X	
SIDELINE CHEER***	G	FALL*	X	X	
EQUESTRIAN****	B/G	FALL	X		

*Ice Hockey is a cooperative agreement with Reeths Puffer HS, which is the sponsoring school.

** Lacrosse is a cooperative agreement with Mona Shores HS, which is the sponsoring school.

*** Sideline Cheerleading is a group activity sponsored through the Athletic Department by the Board of Education.

**** Equestrian is a group activity that can use the school name/mascot and colors by the Board of Education. Equestrian is not a school-sponsored event, but members can earn a club letter if specific criteria are met.

MIDDLE SCHOOL SPORTS TEAMS AND SEASONS:

Fall: Cross Country, Volleyball, Football

Winter: Boys Basketball, Competitive Cheer, Wrestling, Girls Basketball

Spring: Track, Co-ed tennis

NOTE: Sixth graders are now permitted to participate in XC, wrestling, co-ed tennis and track.

INTERSCHOLASTIC ATHLETIC PHILOSOPHY

The Fruitport Community School District supports the belief that a dynamic program of student activities is vital to the educational development of students. The interscholastic program provides laboratory courses in physical and emotional development. It teaches lessons that often are not taught in the classroom. It also provides a means to better performance in classroom curriculum. Statistics on participation consistently demonstrate that athletes have higher G.P.A., attendance and retention rates, and lower dropout rates than non-participating counterparts. Athletic participation is a positive privilege with definite responsibilities.

We believe that developing a winning athletic program is important. However, it must be done without sacrificing the personal development of participants. Successful programs provide opportunities for physical, mental, social, and emotional growth. In addition, effective programs teach teamwork, work ethic, skill mastery, pride, and fair play. Such positive outcomes go far beyond one's win-loss record.

The interscholastic setting is critical in providing desirable learning experiences. Administrative expectations, direction, and support are vital in achieving clearly defined goals. Also required is adherence to the program purposes by coaches, student athletes, and parents/guardians.

Finally, supporting and cooperating with policies of the Fruitport Board of Education, the Michigan High School Athletic Association and league affiliations is necessary in order to maintain a worthwhile, productive interscholastic environment.

The Fruitport Community School District is committed to a quality interscholastic athletic program that provides desirable learning experiences. The athletic program is dedicated to continuing development and re-evaluation in order to provide student athletes with opportunities *to develop fully as competitors and as people.*

NOTICE REGARDING NON-DISCRIMINATION POLICY

No person shall, on the basis of sex, be excluded from participating, be denied the benefits of, be treated differently from another person or otherwise discriminated against in any interscholastic athletic program at Fruitport Community Schools. Any person believing that Fruitport Community Schools has inadequately applied the principles and/or regulations of Title IX of the Education Amendment Act of 1972 may bring forward a complaint to: Athletic Director 3255 Pontaluna Rd. Fruitport, MI 49415.

PARENT COACH COMMUNICATION PLAN

Both parenting and coaching are extremely difficult roles. By establishing an understanding of each, we are better able to accept the actions of the other and provide greater benefit to students. As parents, when your children become involved in the athletic program, you have a right to understand the expectations placed upon your child. This begins with clear communication from his/her coach. **It is essential that parents be represented in the parent meeting that each head coach sponsors prior to each season.**

COMMUNICATION THAT YOU SHOULD EXPECT FROM THE COACH

1. Philosophy of the coach, including issues such as playing time
2. Expectations that the coach has for the players
3. Locations and times of all practices and contests
4. Team requirements, i.e. practices, special equipment, out of season conditioning
5. Procedures to follow should the athlete be injured during participation
6. Discipline that may result in the denial of participation.

COMMUNICATION THAT COACHES EXPECT FROM PARENTS

1. Concerns expressed directly to the coach
2. Notification of schedule conflicts well in advance
3. Specific concerns regarding a coach's philosophy and/or expectations.

As students become involved in the programs at Fruitport High School, they will hopefully experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way they are expected to. **Please keep in mind that there are times in which *athletes need the opportunity to struggle*. At these times, conversation between the athlete and coach is encouraged.**

APPROPRIATE CONCERNS FOR PARENTS TO DISCUSS WITH COACHES

1. The treatment of your child, mentally and physically
2. Ways to help your child improve
3. Concerns about your child's behavior.

It is difficult to accept your child's not playing as much as you may hope. Coaches are professionals. They make judgments based on what they believe to be best for all students involved. As you have seen from the above list, certain things can and should be discussed with the coach. Other things, such as those below, must be left to the discretion of the coach.

ISSUES NOT APPROPRIATE TO DISCUSS WITH THE COACH

1. Playing time
2. Team strategy/team selection
3. Play calling
4. Other student athletes' abilities compared to your son or daughter's abilities.

There are situations that may require a conference between coach and parent. It is important that both parties involved have a clear understanding of the other's position. In order to promote a resolution to the issue, the following procedure should be followed when a conference is necessary.

IF YOU HAVE A CONCERN TO DISCUSS WITH A COACH, THE PROCEDURE YOU SHOULD FOLLOW IS

1. Call to set up an appointment. The Athletic Office phone number is 865-4035.
2. If the coach cannot be reached, call the Athletic Director. *Please do not attempt to confront a coach before or after a contest or practice. This can be an emotional time for both the parent and the coach. Meetings of this nature rarely promote resolution. **Waiting 24 hours for this contact will often result in a more productive result.***

WHAT A PARENT CAN DO IF THE MEETING WITH THE COACH DOES NOT PROVIDE A SATISFACTORY RESOLUTION

1. Call the Athletic Director and set an appointment to discuss the situation.
2. Contact the Principal if a resolution is not achieved.

We hope the information provided above makes your experience with Fruitport athletic teams less stressful and more enjoyable.

SPORTSMANSHIP FOR FANS AND PARTICIPANTS

Acceptable behavior includes:

- accepting all decisions of officials;
- treating the competition as a game, not a war;
- giving credit for outstanding effort regardless of the team;
- showing concern for *any* injured player; and
- encouraging surrounding fans to display only the best sportsmanlike conduct.

Unacceptable behavior includes:

- trash talk, taunting, and other intimidating actions on behalf of players or spectators;
- displaying disgust for officials calls; name calling to distract opponents;
- refusing to shake hands or give credit to opponents;
- blaming the loss of a game on coaches, players, or officials;
- using profanity or displays of anger that draws attention away from the game.

Any person, including adults, who behave in an unsportsmanlike manner during an athletic or extracurricular event may be ejected from the event or denied future admission for conduct that includes, but is not limited to: using vulgar or obscene language; possessing or being under the influence of any alcoholic beverage or illegal substance; possessing a weapon; fighting or otherwise striking or threatening another person; failing to obey a security officer or school employee; and engaging in any activity which is illegal or disruptive.

GOVERNING BODIES RELATED TO ATHLETICS

The athletic program at Fruitport High School follows the rules, regulations and policies as set forth by the following governing bodies:

1. Fruitport Board of Education
2. Michigan High School Athletic Association
3. National Federation of High School Athletic Associations
4. Fruitport Athletic Department
5. OK Conference
6. Greater Muskegon Athletic Association

MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

The Fruitport Schools as voluntary members of the M.H.S.A.A. are to promote, develop, direct, protect and regulate amateur interscholastic athletics between member schools, and to stimulate fair play, friendly rivalry, and good sportsmanship among contestants, schools, and communities.

All individuals involved in the interscholastic athletic program of Fruitport Schools should strive to know, understand and adhere to all rules and regulations of the M.H.S.A.A. to the letter and spirit of the rule.

OK CONFERENCE

Fruitport is a member of the OK Conference, and will abide by the policies and procedures set forth by that organization. The 49 schools of the OK Conference are divided into seven divisions, with Fruitport being in the Blue Division. Member schools are Fruitport, Allendale, Coopersville, Spring Lake, Hamilton, Unity Christian, Holland Christian, and GR West Catholic.

GREATER MUSKEGON ATHLETIC ASSOCIATION

The purpose of the GMAA is to establish, promote, and maintain interscholastic competition among teams in the greater Muskegon area. Tournaments/meets that are sponsored by the GMAA include boys and girls' cross country, golf, and tennis; volleyball, wrestling, softball, baseball, and track.

SUPERINTENDENT OF SCHOOLS

The executive function is delegated to the Superintendent of Schools by the Board of Education. The Superintendent is charged with the responsibility of devising ways and means of efficiently executing the policies adopted by the Board of Education.

The Superintendent recommends to the Board of Education the appointment of all personnel who are given any responsibility for handling inter-school athletics, and he/she approves all policies and procedures recommended by his/her staff and are in fact directly responsible to the School Board for the successful performance of the organization.

HIGH SCHOOL/MIDDLE SCHOOL PRINCIPAL

The school principal is the administrative head of interscholastic athletic activities as well as all other activities at his/her school. As administrative head of the school, he/she is directly responsible to the Superintendent of Schools and to the M.H.S.A.A.

Supervision of athletic contests is a cooperative matter among the principal, assistant principal, athletic director, and appointed game managers.

ELIGIBILITY RULES FOR SENIOR HIGH SCHOOL STUDENTS

The Michigan High School Athletic Association (MHSAA) rules listed in this handbook are only a summary of some of the regulations affecting student eligibility. Most rules are found in the MHSAA HANDBOOK, which can be located in the school administrative offices. **In addition, Fruitport High School has the authority to establish more stringent standards and to enact codes of athletic conduct that are in the best interest of individual students, the team and community.**

To be eligible to represent Fruitport High School in interscholastic athletics the student must observe the following rules:

1. **AGE**
The student must be under nineteen (19) years of age, except that a student whose nineteenth (19th) birthday occurs on or after September 1, of a current school year is eligible for the balance of the school year.
2. **PHYSICAL**
Students must have on file, in the school's office, a physical examination for the current school year (dated after April 15) certifying that he/she is physically able to compete in athletic practices and contests. **Physicals should also be obtained prior to participating in team- sponsored preseason conditioning activities.**
3. **ENROLLMENT**
To be eligible during the first semester of the school year, a student must be enrolled no later than the fourth Friday after Labor Day, or the fourth Friday after of February for the second semester. A student must be enrolled in the school for which he or she competes.
4. **SEMESTERS OF ENROLLMENT**
Students cannot be eligible in high school for more than the equivalent of eight semesters and the seventh and eight semesters must be consecutive.
5. **UNDERGRADUATE STANDING***
A student who is a graduate of a regular four-year high school or who is a graduate of a secondary school which has the same requirements for graduation as a regular four-year high school shall not be eligible for interscholastic athletics. However, a student who satisfactorily completes the required number of credits for graduation in less than the equivalent of eight semesters/12 trimesters shall not be barred from interscholastic athletic competition, while passing at least 4 of 5 classes of undergraduate work, until the end of the eighth semester/12th Trimester as far as the provisions of this section are concerned.
6. **PREVIOUS SEMESTER RECORD***
A student must have received credit for at least five (5) classes for the previous semester that ended in June 2022. A student who does not pass 5 of 6 CLASSES for the *previous semester* is ineligible for a minimum of the *entire following semester* or until deficiencies are made up.

*Deficiencies of previous semester incompletes or failures may be made up during a subsequent semester, or summer session. As per the guidelines outlined in the MHSAA Handbook, eligibility may be reinstated during the next semester when credits are entered on to official school transcripts.

7. **CURRENT SEMESTER RECORD***
Academic eligibility checks of not more than ten weeks are required. If a student is not passing at least **5 of 6 classes** when checked, that student is ineligible for competition until the next check but not less than for the next Monday through Sunday. Students who are ineligible may participate in practices for only the first ineligible period that season. They may not be dismissed from school early to attend games, however.
8. **TRANSFER STUDENTS**
A student in grades 9 through 12 who transfers to another high school may be ineligible to participate in an interscholastic contest for up to one full year. It is imperative that the student/parent/guardian receive transfer regulations from the athletic administrator, as significant changes have been made that both *loosen and tighten* transfer regulations.
9. **UNDUE INFLUENCE**
The use of undue influence by any person directly or indirectly associated with a school to secure or encourage the attendance of a student for athletic purposes, shall cause the student to become ineligible for a minimum of one semester.
10. **LIMITED TEAM MEMBERSHIP**
After practicing with or participating with high school teams, students cannot participate in any athletic competition not sponsored by his or her school in the same sport during the same season. The MHSAA permits limited exceptions for individual sports. **Please check with the Athletic Office to clarify this rule before assuming it is OK to participate on non-school teams.** It should be noted that the MHSAA does not permit middle school students to practice with high school teams. **Sixth grade** students may not practice with middle school teams-other than those sports approved (cross country, wrestling, and track).
11. **ALL STAR COMPETITION**
Students shall not compete at any time in any sport under MHSAA jurisdiction in all-star contests or national championships regardless of the method of selection. Participation in such a contest shall cause that student to become ineligible for a minimum period of one year of school enrollment.
12. **AWARDS AND AMATEURISM**
Students cannot receive money or other valuable consideration for participating in MHSAA sponsored sports or officiating in interscholastic athletic contests, except as allowed by the handbook. Students may accept, for participation in MHSAA sponsored sports, a symbolic or merchandise award, which does not have a value **over \$25**. Banquets, luncheons, dinners, trips and admission to camps or events, are permitted if accepted "in kind." Awards in the form of cash, merchandise, certificates or any other negotiable document are never allowed.

***NOTE: The Fruitport School Board has approved standards of participation that *exceed* the minimum requirements as set by the M.H.S.A.A.**

Contact the Athletic Director for questions pertaining to eligibility, transfer rules, and other MHSAA or school policies or administrative guidelines.

DISCIPLINE APPEALS PROCEDURES

Each student athlete is expected to live within the rules and regulations in the FHS Student Handbook as well as the policy and procedures of the athletic department and individual coaches. Likewise, it is expected that these rules will be applied and that all student athletes will be treated fairly. Should a student/parent believe that he/she is the subject of harassment, discrimination, unwarranted treatment, unfair suspension or unjustified *athletic* related dismissal and wishes to make an appeal, the following process must be followed:

STEP 1

A meeting between the athlete, coach and the athlete's parent(s) or other adult selected by the student will meet to discuss the problem. If the situation is not resolved to the athlete's satisfaction, he/she must within two school days, move to the next step. **The athlete will be excluded from participation in contests during the appeals process.**

STEP 2:

A statement of the athlete's position will be submitted in writing to the Athletic Director within 5 calendar days of the initial communication. The Athletic Director will schedule a meeting with athlete, coach and parent(s) or other adult if desired by the student. At this meeting, the coach or Athletic Director will provide all parties with a written statement specifying the violation(s).

STEP 3:

A written request must be made to the Athletic Director for a meeting with the principal. At that time:

- a. The Athletic Director will set up a mutually convenient time for the meeting within a maximum of five school days from receipt of the request.
- b. The student may be accompanied by his/her parent(s) or other adult(s) of the athlete's choice.
- c. The student shall be given the opportunity to present his/her version of the facts and their implications. The athlete will be permitted to offer testimony from witnesses and other appropriate information.
- d. The student and his/her representative(s) shall be privy to all information offered against the athlete. In addition, they shall be allowed to question any witnesses.
- e. The principal shall render a written decision within 5 calendar days and copies shall be sent to the Athletic Director, the coach and the student.

STEP 4:

If Step 3 does not settle the issue to the athlete's satisfaction, he/she may request further review by the Superintendent, who makes the final decision within 5 calendar days, after which time a request can be made for appeal to the Board of Education which will be heard by the Board of Education at their next regularly scheduled meeting.

NOTE: Student athletes who are appealing an administrative suspension will be excluded from participation in contests during the appeal process.

RESPONSIBILITIES OF THE ATHLETE

Student athletes should understand that the athletic program is an important part of their overall education. Athletics offer many opportunities for the total development of each individual. Once students decide to participate, they must understand that they are accepting the privileges and benefits of participation and must meet certain specific obligations and responsibilities. Student athletes should also plan their activity time so that they can give sufficient time to their studies and their sport to ensure successful performance in both areas.

Equally important to the development of skills needed to compete in an individual sport is the development of positive social attitudes and interpersonal relations. Students who participate on interscholastic athletic teams represent themselves, their families, their team, their school and their community. Since the community as a whole provides the support necessary to operate the athletic program, student-athletes should conduct themselves in a manner acceptable to community and school standards. **This includes expectations of character traits such as trustworthiness, respect, and good citizenship. Penalties for citizenship/proper public image violations will result in a minimum of 10% season suspension.**

Our culture frequently gives substantial attention to athletics. Along with the glory and publicity that athletes receive as compared to non-athletes, there is a proportionate amount of higher behavioral expectations. Unfair treatment is a two-way street. We expect our student athletes to hold to a higher standard than non-athletes whether they are representing their school OR when they are away from school grounds and activities.

In addition to the above, athletes will be responsible for the following specific obligations:

1. All equipment will be issued by the coach. Athletes will be responsible for equipment issued to them, including locks and lockers.
2. Athletes must maintain their equipment in a reasonable and clean condition. The coach will be responsible for establishing a procedure to be followed for cleaning of uniforms.
3. All equipment must be returned to the coach at the end of a sports season. Athletes are required to pay for all unreturned equipment or uniforms (fair market value) and will be restricted from participating in any other sports-related activity or practice session until this obligation has been cleared by the coach or Athletic Director.
4. Players are to leave the high school immediately after their scheduled practice or contest has been completed.
5. Athletes are always expected to demonstrate good sportsmanship. They are to accept the seriousness of this responsibility, and the privilege of representing Fruitport High School and the Fruitport Community.
6. Prior to participation, athletes and their parent or guardian are required to return signed consent form indicating that they have received, read and will abide by the school's athletic policies. Player fees are considered non-refundable and are to be paid prior to participation in competition.

7. An athlete is expected to display a high degree of sportsmanship in relationship to opponents, teammates, coaches, officials, and spectators. Excessive loss of self-control, use of profanity, abusive language, trash talk, or the making of obscene gestures or any kind of derogatory remarks will not be tolerated. Athletes are to respect the integrity and judgment of game officials, even in disagreement. Coaches may invoke any or all the options listed for each violation: 1). Athlete-coach conference, 2). suspension, or 3). removal from the team.
8. Athletes represent Fruitport High School while traveling as a team. It is expected that athlete conduct while on buses, in locker rooms, etc. will be of the highest standard- consistent with team and school policy.

Athletes are also to exemplify good citizenship and uphold a proper public image in the community. Violations of law or of citizenship expectations are grounds for the coach, Athletic Director, or administration to remove an athlete from participation even if the behavior takes place during non-school hours or off campus. Good citizenship includes not attending/or immediately leaving gatherings where illegal drugs are present or where alcohol is provided to minors. **Citizenship expectations also extend to postings on the internet. Penalties for citizenship/proper public image violations will result in a minimum of 10% season suspension.**

9. Athletes are to use school transportation to and from contests when provided. When necessary, athletes may travel home from away contests with their parents or guardians only. Coaches should secure written parent permission signatures prior to departure.
10. Athletes are expected to attend all practices and scheduled competitive events. Enforcement will be in accordance with the team requirements as set forth by the coach for that sport.
11. Athletes are expected to attend all scheduled classes. Unusual circumstances may permit the student to participate in practice or games provided he/she **attends at least three full classes, and all absences are excused**. It is the athlete's responsibility to notify the coach of the absence. Exceptions for extenuating circumstances must be cleared in advance through the Athletic Director and/or Principal.
12. Athletes are to be dressed in official school uniforms when representing Fruitport High School in a game or meet. School uniforms/warm-ups are to be worn only for official athletic functions and may not be worn for recreation or street wear. Coaches may allow their players to wear official uniforms/warm-ups for special occasions at school provided there is *not* a violation of the school dress code.

"My standard of performance is defined as follows: Exhibit a ferocious and intelligently applied work ethic directed at continual improvement; demonstrate a respect for each person in the organization; be deeply committed to learning and teaching..." Bill Walsh

MISCELLENOUS TOPICS

TRY OUTS

All sub-varsity athletic teams that make cuts will allow a minimum of four (4) days for student athletes to try-out. Varsity teams will have a minimum of three (3) practice days. If a student-athlete is going to be absent during the try-out period, they must make arrangements with the head coach before try-outs begin. For unexcused absences, student-athletes will not be allowed make up days for the time missed. For excused absences, by the head coach or athletic department, student athletes *may* be granted additional try-out days for the days missed. All student athletes trying out will have to perform the same skill test given by the head coach.

CHANGING SPORTS/DUAL SPORTS

An athlete may not drop one sport and play another sport at any time during the season in progress. The athletic director, who may grant exception, will hear appeals due to unusual circumstances. An athlete may not change from one sport to another during the season in progress if he/she is cut from a squad for disciplinary reasons. It shall be the responsibility of the coach of the new sport to see that this requirement is not violated before allowing the athlete to try out for his/her team.

For an athlete to be approved to play two sports during the same season, there must be consensus from parents, both coaches, and administration. It should be noted that in general, dual sport participation during the same season is not recommended. An athlete wishing to play two sports should have a conversation with all parties involved prior to completing the declaration form. Agreement must be approved within one week from the start of practice.

TRANSPORTATION POLICIES

Travel to all athletic events shall be made by charter/school bus or other approved vehicles with an approved adult in the vehicles; this should be a coach, a teacher or a parent. Whenever a coach permits the use of cars for transporting a student/students, advance information must be submitted in writing to the Athletic Office. The writing must set forth:

a) the date, time, and reason for the transportation; b) the place from which students will be transported; c) the name and address of the driver; d) the number of the driver's license to operate a motor vehicle in the state of Michigan; e) the names of the students to be transported; f) a brief description of the transportation vehicle, the signature of the driver, the name of the insurance carrier for the vehicle.

Coaches may permit only qualified personnel transportation privileges. No person shall transport students in a private vehicle who is not a parent of a student in the district or a holder of a Michigan driver's license, or a holder of automobile liability and personal injury insurance as required by law. When the school provides transportation, team members must return via that transportation. Upon written request, students may travel home with their own parent/guardian under extenuating circumstances with administrative approval.

When charter/school buses are used, the following general rules should be observed:

1. A coach shall travel on the bus.
2. Team members are to remain in their seats and conduct themselves in a manner that will promote good safety factors.
3. Windows should remain closed unless permission is otherwise granted.
4. Nothing should be stuck out of or thrown from a window.
5. The bus is as a part of the school system and no conduct should be allowed that reflects adversely upon the individual, the team or the school.
6. The team should cooperate and help the driver in every way possible.
7. All players are to travel to the game in the team bus and return the same way.

WEATHER CANCELLATIONS

When school is dismissed early due to inclement weather or when all afternoon activities are cancelled, no practices will be held. When the entire school day is cancelled due to weather, Varsity level practices only may be permitted with administration approval, provided road conditions are improved by practice time.

ATHLETIC INSURANCE COVERAGE

The student and his/her parents/guardians acknowledge that serious injury may result from participating in athletic activities. **Fruitport Schools no longer provides supplementary insurance coverage for athletic injuries. Parents may purchase sports injury or 24-hour insurance through First Agency of Kalamazoo. Students may also be eligible for coverage through the State of Michigan, or secondary coverage through the MHSAA for the care and treatment for concussions. It is strongly recommended that each family review their insurance coverage prior to sports participation.**

RETURN TO PARTICIPATION FOLLOWING INJURY/MEDICAL CHAIN OF COMMAND

A student must have a **medical health care provider's written** permission to return to practice or competition if he/she sustains any injury that requires a visit to the physician. **Returning to participation following an injury requiring surgery must be in the form of written permission from the surgeon and approved by medical staff contracted by Fruitport Schools. Athletes must adhere to the decisions of the school athletic trainer or the highest ranking contracted medical professional regarding the decision for participation / return to play following an injury.** MHSAA rules specifically address the protocol for return to play/practice following a suspected concussion.

CONCUSSION MANAGEMENT POLICY

Fruitport High School utilizes an innovative program (ImPACT) to assist the trainer and other professionals in diagnosing and managing concussions. The computerized test is given to athletes prior to competition, and again following a suspected concussion. The test is non-invasive and is set up in a "video game" format. It tracks information such as memory, reaction time, speed, and concentration. The test data will enable health professionals to determine when return –to-play is appropriate and safe for the injured athlete. For further information on the ImPACT program, contact the Athletic Office. If an athlete sustains an injury and is *suspected* of having a concussion, he or she will be removed from participation. When staff

member in charge determines that the signs of a possible concussion exist, he/she will contact the parent or guardian and the participant will be removed from activity and be able to return only after released by a medical professional. In addition, both the parent and the student must sign consent to return after a concussion.

Parents are to be familiar with the signs and symptoms of concussions and communicate with staff should these symptoms be observed at home.

Please review the concussion awareness materials located in the back of this handbook.

VARSITY AWARDS

A varsity award will be granted to the athlete who 1). has completed the season as a squad member in good standing 2). has been recommended by the head coach based on the criteria established in that sport. Varsity awards include a one- time letter, numerals, and certificate. Other team members and members of sub varsity teams receive certificates upon completion of the season. Coaches are to explain letter requirements in parent information nights at the beginning of each season.

OTHER AWARDS

The **Fruitport Athletic Foundation** awards an **Outstanding Achievement Award** plaque to seniors who have earned six or more Varsity letters during their career as a Fruitport athlete. The Athletic Department recognizes a male and female senior **"Student Athlete of the Year"** who has demonstrated citizenship, academic excellence (**3.4 or higher GPA**), and athletic ability; and also has earned a varsity letter in multiple sports in their years at FHS, as nominated by faculty and staff. In addition, there are media, military, and others who recognize the achievements of our student athletes. The Athletic Department reserves the right to deny any post- season recognition to athletes who do not exhibit good sportsmanship, citizenship or personal conduct.

COLLEGE INFORMATION

Many college athletic programs are regulated by the National Collegiate Athletic Association (NCAA), an organization founded in 1906 that has established rules on eligibility, recruiting, and financial aid. The NCAA has three membership divisions (I, II, and III). Institutions are members of one or another division according to the size and scope of their athletic programs and whether they provide athletic scholarships. **NCAA eligibility standards are constantly changing; students and parents need to be aware of these changes from the onset.**

If you are planning to enroll in college as a freshman and you wish to participate in Division I or II athletics, you must be certified by the **NCAA Eligibility Center**. The original "Clearinghouse" was established as a separate organization by the NCAA member institutions in 1993. The Eligibility Center ensures consistent interpretation of NCAA initial-eligibility requirements for all prospective student athletes at all member institutions.

A major component of eligibility to compete as a first year college student (Division I) is the student athlete's high school GPA based on 16 approved core courses* (14 core courses for Div II), and ACT/SAT test scores. The "sliding scale", the list of required core classes, and other pertinent information is available through the Athletic Office and the Guidance Office. ***Students who hope to play Division I or II athletics in college must be keenly aware of what high school classes are approved by the NCAA as a part of the 16 core courses. The NCAA uses your GPA only from the approved core courses.**

It is **YOUR responsibility** to make sure the NCAA has the documents it needs to certify you. These documents are your completed and signed student release form and fee; your official transcript mailed directly from every high school you have attended; and, your ACT or SAT scores. Prospective NCAA student-athletes must also become familiar with various rules pertaining to personal contacts, telephone calls, official visits, etc. Athlete's parents can receive this information by asking for a copy of the *NCAA Guide for College-Bound Athletes*, or by using the NCAA website www.ncaa.org.

If you feel you are among the minority of athletes who can participate in Division I or II athletics, plan to start the certification process early--usually by the end of your junior year. The Athletic Department, coordinated with the FHS coaching staff, and guidance office are willing to assist parents and athletes in securing scholarships and information. The primary duty of securing college scholarship information lies with the student athlete and his/her parents.

It should be clearly understood that athletes stand a significantly better chance to obtain monies for college via their academic standing than athletic ability.

FIND OUT MORE ON THE WEB for recruiting guidelines and calendars, Eligibility Center registration, and updated legislation at www.ncaa.org or e mail academics@ncaa.org Helpful web sites regarding Scouting/Recruiting: www.recruitingrealities.com and www.ncsasports.org
NCAA Banned-Drug Classes

The NCAA list of banned-drug classes is subject to change by the NCAA Executive Committee. Contact NCAA education services or www.ncaa.org/health-safety for the current list. The term "related compounds" comprises substances that are included in the class by their pharmacological action and/or chemical structure. **No substance belonging to the prohibited class may be used, regardless of whether it is specifically listed as an example.**

Many nutritional/dietary supplements contain NCAA banned substances. In addition, the U.S. Food and Drug Administration (FDA) does not strictly regulate the supplement industry; therefore purity and safety of nutritional dietary supplements cannot be guaranteed. Impure supplements may lead to a positive NCAA drug test. The use of supplements is at the student-athlete's own risk. Student-athletes should contact their institution's team physician or athletic trainer for further information.

Banned Drugs

The following is a list of banned-drug classes, with examples of substances under each class:

(a) Stimulants:	methylenedioxyamphetamine
amiphenazole	(MDMA, ecstasy)
amphetamine	methylphenidate
bemigrade	nikethamide
benzphetamine	octopamine
bromantan	pemoline
caffeine ₁ (guarana)	pentetrazol
chlorphentermine	phendimetrazine
cocaine	phenmetrazine
cropropamide	phentermine
crothetamide	phenylpropanolamine (ppa)
diethylpropion	picotoxine
dimethylamphetamine	pipradol
doxapram	prolintane
ephedrine (ephedra, ma huang)	strychnine
	synephrine (citrus aurantium, ethamivan zhi shi, bitter orange)
ethylamphetamine	and related compounds.
fencamfamine	The following stimulants are not
meclofenoxate	banned:
methamphetamine	phenylephrine
	pseudoephedrine

(b) Anabolic Agents:

anabolic steroids

androstenediol	methyltestosterone
androstenedione	nandrolone
boldenone	norandrostenediol
clostebol	norandrostenedione
dehydrochlormethyl- testosterone	norethandrolone
dehydroepiandro- sterone (DHEA)	oxandrolone
dihydrotestosterone (DHT)	oxymesterone
dromostanolone	oxymetholone
epitrenbolone	stanozolol
fluoxymesterone	testosterone ₂
gestrinone	tetrahydrogestrinone (THG)
mesterolone	renbolone
methandienone	and related compounds
	other anabolic agents
	clenbuterol

(c) Substances Banned for Specific Sports:

alcohol	pindolol
atenolol	propranolol
metoprolol	timolol
nadolol	and related compounds

(d) Diuretics and other Urine Manipulators:

acetazolamide	hydrochlorothiazide
bendroflumethiazide	hydroflumethiazide
benzhiazide	methylclothiazide
bumetanide	metolazone
chlorothiazide	polythiazide
chlorthalidone	probenecid
ethacrynic acid	spironolactone (canrenone)
finasteride	probenecid
flumethiazide	triamterene
furosemide	trichlormethiazide
	and related compounds

(e) Street Drugs:

heroin	tetrahydrocannabinol
marijuana ₃	(THC) ₃

(f) Peptide Hormones and Analogues :

corticotrophin	(ACTH)
growth hormone (hGH, somatotrophin)	
human chorionic gonadotrophin (hCG)	
insulin like growth factor (IGF-1)	
luteinizing hormone (LH)	
(all the respective releasing factors of the abovementioned substances also are banned.)	

erythropoietin (EPO)	sermorelin
darbepoetin	

(g) Anti-Estrogens

anastrozole
clomiphene
tamoxifen
and related compounds

(h) Definitions of positive depends on the following:

1for caffeine—if the concentration in urine exceeds 15 micrograms/ml.

2for testosterone – an adverse analytical finding (positive result) based on any reliable analytical method (e.g., IRMS, GCMS, CIR) which shows that the testosterone is of exogenous origin, or if the ratio of the total concentration of testosterone to that of epitestosterone in the urine is greater than 6:1, unless there is evidence that this ratio is due to a physiological or pathological condition.

3for marijuana and THC—if the concentration in the urine of THC metabolite exceeds 15 nanograms/ml.

UNDERSTANDING CONCUSSIONS (Signatures on consent form is acknowledgement of receipt of this information.)

Some Common Symptoms

Headache Pressure in the Head Nausea/Vomiting Dizziness	Balance Problems Double Vision Blurry Vision Sensitive to Light	Sensitive to Noise Sluggishness Haziness Fogginess Grogginess	Poor Concentration Memory Problems Confusion “Feeling Down”	Not “Feeling Right” Feeling Irritable Slow Reaction Time Sleep Problems
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WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning or a sudden stopping and starting of the head. Even a “ding,” “getting your bell rung,” or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven’t been knocked out.

You can’t see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to play on the day of the injury and until a health care professional says they are okay to return to play.

IF YOU SUSPECT A CONCUSSION:

- 1. SEEK MEDICAL ATTENTION RIGHT AWAY** – A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don’t hide it, report it. Ignoring symptoms and trying to “tough it out” often makes it worse.
- 2. KEEP YOUR STUDENT OUT OF PLAY** – Concussions take time to heal. Don’t let the student return to play the day of injury and until a health care professional says it’s okay. A student who returns to play too soon, while the brain is still healing, risks a greater chance of having a second concussion. Young children and teens are more likely to get a concussion and take longer to recover than adults. Repeat or second concussions increase the time it takes to recover and can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. They can be fatal. It is better to miss one game than the whole season.
- 3. TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION** – Schools should know if a student had a previous concussion. A student’s school may not know about a concussion received in another sport or activity unless you notify them.

SIGNS OBSERVED BY PARENTS:

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> • Appears dazed or stunned • Is confused about assignment or position • Forgets an instruction | <ul style="list-style-type: none"> • Can’t recall events prior to or after a hit or fall • Is unsure of game, score, or opponent • Moves clumsily | <ul style="list-style-type: none"> • Answers questions slowly • Loses consciousness (even briefly) • Shows mood, behavior, or personality changes |
|--|--|--|

CONCUSSION DANGER SIGNS:

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. A student should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people/places
- Becomes increasingly confused, restless or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously.)

HOW TO RESPOND TO A REPORT OF A CONCUSSION:

If a student reports one or more symptoms of a concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of athletic play the day of the injury. The student should only return to play with permission from a health care professional experienced in evaluating for concussion. During recovery, rest is key. Exercising or activities that involve a lot of concentration (such as studying, working on the computer, or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rests breaks, be given extra help and time, spend less time reading, writing or on a computer. After a concussion, returning to sports and school is a gradual process that should be monitored by a health care professional.

Remember: Concussion affects people differently. While most students with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer. To learn more, go to www.cdc.gov/concussion.

STRESS SAVER

PARENTS: HELP YOUR ATHLETE BEFORE, DURING, AND AFTER THE COMPETITION

- ✓ **Before:** Know their goals, roles, and needs, and accept them. *Release them* to the game, the coach, and the team.
- ✓ **During:** Relax. Model poise, confidence, and correct behavior. Focus on team. Understand that your role is *not* to be a referee, coach, or player. (This tends to be the biggest challenge.)
- ✓ **After:** Give them all the time and space they need. Be a confidence builder.
From Champions of Character

As parents, our greatest strengths-an unwavering support for our children and willingness to sacrifice for them-can combine to form our greatest weakness.

TIME SAVER

Find the link for all game schedules, depart times, directions to events*, etc. on web *Big Teams* www.fruitportathletics.org

The *Big Teams* site can also set you up to receive e- mail or text notifications of schedule changes and cancelations.

(*Note: some schools have fields or courts not on the main campus site. If you have a question about an away site, contact your coach.)

MONEY SAVER

Consider purchasing a ticket discount card in the athletic office. A \$20 card is worth \$30 in High School Home Game ticket expense!

Sports Ticket Pass
Family Pass- \$200
Adult Pass- \$75
Student Pass- \$20

FRUITPORT COMMUNITY SCHOOLS ATHLETIC CONSENT FORM (OFFICE COPY)

Student _____ D.O.B. ____/____/____
LAST FIRST

As parent or guardian of the above named student, (or as an emancipated minor) I hereby grant permission for him/her to participate in the **2024-25** school year as a member of one or more Fruitport Community Schools athletic teams. I have read, understand, accept, and agree to support the school district's **year-round** athletic code and the related athletic policies found in the parent student handbook.

RESPONSIBILITIES OF PARTICIPATION

I will abide by all school rules and the coach's team rules. I realize that participants are responsible for the maintenance and proper return of all issued equipment and uniforms, and are responsible financially for damage due to loss, neglect or improper use. **I understand that I/we are responsible for player fees related to team membership.** I give my permission for sport related photos, statistics, or rosters to be used for publicity or eligibility reporting purposes. **I consent to the disclosure of information that might otherwise be privileged under either FERPA or HIPPA for any purpose necessary for the determination of athletic eligibility, player fee waiver, or for compliance with athletic policy/procedures of the school or the MHSAA.**

CITIZENSHIP STANDARDS FOR PARTICIPATION

I understand that **participation in athletics is a privilege**, not a right. Athletes are to exemplify good citizenship, trustworthiness, and a proper public image in the greater community as well as in school-- in and out of season. **I understand the Athletic Code and citizenship expectations as given in this handbook also apply to postings on the internet.** *I realize that standards of participation for athletes often exceed minimum MHSAA and FHS regulations.*

SPORTSMANSHIP

I will demonstrate sportsmanship and exercise self-control to coaches, officials, opponents, and spectators. I understand that excessive display of temper, and the use of profanity in any form are not permitted. I understand that these sportsmanship guidelines apply **to parents** and spectators- as well as participants.

HEALTH AND SAFETY

I understand that in each sport the risk of injury or even death exists; and accept the risk in participation. Having been so cautioned and warned, I also realize the responsibility for reducing the chance for injury by obeying safety rules, following a proper conditioning program, inspecting one's own equipment regularly, and reporting physical problems and injuries to the coach or trainer.

I will abide by the decisions of the athletic trainer and other professionals that the school has contracted related to injuries and return to play. **I have read the enclosed material and understand the policy and procedures for when a student receives a suspected concussion.**

I give consent for Impact concussion management pre and post testing for collision sports (FHS). I give consent for and agree to comply with the "reasonable suspicion" drug- testing program as per school Board and Athletic Department policies (FHS).

I realize that it is my/our responsibility to pay for all medical treatment arising from participation in a school sport. **I understand that Fruitport Community Schools does NOT provide student medical insurance coverage for athletic injuries. I understand that coverage is available through the State of Michigan for those who qualify, and also for purchase through First Agency of Kalamazoo.**

Name of insurance carrier _____ Policy # _____

____ Check here if the student athlete has **no health insurance**

Signatures below indicate comprehension of the policies and procedures in the Parent Student Athletic Handbook. Office copy of this form must be completed and on file prior to participation.

Parent/Guardian _____ date _____

Student: _____ date _____

Signatures required on Final Forms

BOARD ACTION REQUEST FORM

Meeting Date: June 24, 2024

To: Board of Education

Attachment #: XIII-5

From: Jason Kennedy / Allison Camp

Subject to be Discussed and Policy Reference:

K-5 Social Studies Textbook and Resource Purchase Recommendation

Background Information:

The textbook replacement cycle calls for the purchase of new K-5 social studies textbooks and resources. Allison Camp surveyed staff to find out what social studies instruction looks like in their classrooms. She then met with a team of grade K - 2 teachers, and another team of grade 3rd - 5th grade teachers to review possible programs. The team decided to review the McGraw Hill product. After the pilot, Allison surveyed the teachers to get feedback, and the overwhelming majority liked what McGraw Hill had to offer.

Third grade decided to select Studies Weekly because the majority of their standards are specific to the State of Michigan, while the national program only offered 3 or 4 topics related to Michigan.

Allison is seeking approval to adopt McGraw Hill in grades K – 2 and, 4-5, while adopting Studies Weekly for grade 3. The cost for a 6-year subscription to McGraw Hill and Studies Weekly will not exceed \$175,000.

Financial Impact:

Cost not to exceed \$175,000, with funds coming out of the General Fund to support this expenditure.

Recommended Action:

To approve a cost not to exceed \$175,000 for the purchase of McGraw Hill in grades K – 2 and, 4-5, and Studies Weekly for grade 3. The cost is for a 6-year subscription to McGraw Hill and Studies Weekly, as discussed.

Action Taken:

Vote: ___ Buckner ___ Burgess ___ Cole ___ Franklin
 ___ Hazekamp ___ Kelly ___ Meeuwenberg

Agenda

- Objectives
 - Decide, after some discussion, what programs or resources we want to pilot/review this year
 - Review the dates, timelines, and “players” to make sure they work
 - Decide if there are any other materials that we would need to purchase (we might do this once we know what program we are going with us)
- Read highlighted portion [of this article](#)
 - Why is it important for us to make a reasonable selection of new materials?
- Review data [from staff survey](#)
 - What do we care most about?
 - How much time are we trying to fit this resource into?
- Review options so far...see below
 - Are there others we need to consider?
- Notes from 3rd - 5th
 - Savvas - is there overlap with stories in MyWorld with MyView?
 - McGraw Hill - what is the difference between Homeroom vs. Homeroom 1 of 1?
 - McGraw Hill - do you have a document that shows which Michigan standards are aligned with each chapter? In particular we are looking for the standards Public Discourse, Discussion and Civic Participation - P3 and P4
 - McGraw Hill - are there videos that go with the lessons?
 - Pilot McGraw Hill
 - Have folks try out the different length of lessons to see how those work.
 - Can they be completed in the time advertised?
 - Do the smaller lessons give enough information?
- Notes from K - 2nd
 - Pilot McGraw Hill - get all components just to see how well it goes with the kids
 - See how it feels - too much, too little, or just right?
 - Revisit Scholastic News when we get back
 - Figure out what pieces we should purchase if the pilot is successful

Pilot Ideas

	Oakland Units: C3	GIANTS	MyWorld	McGraw Hill	Studies Weekly	InquireED Free Unit	C3 Teachers	Private History Detective
K-2nd	X		X	X	X	X	X	X
3rd	X	X	X	X	X			
4 - 5th	X	X	X	X	X			
Notes								

MyWorld Demo Accounts - SAVVAS

Standard Correlations:

You can view the Michigan Standard Correlations [HERE](#) and then you just scroll down to Michigan.

Feel free to use the login credentials below to explore the program on Realize

MWI K-5

Go to SavvasRealize.com

Click "Sign-In"

Use the credentials below to login!

Remember - Do not add students to the demo account

Username: MWI_K-8_2023

Password:	Savvas_MWI_K-8th!
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MWI 3rd Grade for MI

Go to [SavvasRealize.com](https://www.savvasrealize.com)
Click "Sign-In"
Use the credentials below to login!

Remember - Do not add students to the demo account

Username:	MWI_Grade3_DEMO
------------------	-----------------

Password:	Reviewer2023!
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IMPACT Social Studies - McGraw Hill

In the padlet you will see correlations to MI. We also have MI resources for 3rd and 4th grade.

* [INQUIRY / LITERACY / CITIZENSHIP / SEL / FLEXIBLE / ACCESSIBLE / DIGITAL](#)

* [5 MIN OVERVIEW](#) WATCH THIS AS IT REALLY TELLS THE STORY

* [PADLET](#) Impact Social Studies (PW: **IMPACTSS**)

ONLINE DEMO (view the entire **IMPACT experience)**

Go to: my.mheducation.com

Teacher

Student

Teacher

Student

UN: impactteacher

impactstudent

PW: McH2024social

McH2024social

MICHIGAN RESOURCES Online Demo

Go to: my.mheducation.com

UN: MichiganImpactSS
PW: MichiganImpactSS

o

Timestamp	What grade band do you teach?	Approximately how much time do you have to teach social studies each day you teach it?	On an average week, how many days do you teach social studies?	How important is it to you that the new social studies resource comes with a variety of books magazines, or articles for the students to read?	How important is it to you that the new social studies resource comes with laid out opportunities for the students to work in pairs or small groups on problems or projects?	How important is it to you that the new social studies resource comes with opportunities for the students to work individually on worksheets or exercises?	How important is it to you that the new social studies resource has a technology component for the students to access the content?	How important is it to you that the new social studies resource easily allows the students to apply social studies concepts to real-world problems or situations?	How important is it to you that the new social studies resource has a comprehensive assessment system (multiple forms of formative and summative assessments)?	Which is more important to you - a social studies resource that has many different options to review when planning a lesson for students OR has a more streamlined approach to lesson planning where you might need to supplement a bit from outside the resource?	If you are willing to pilot materials and/or participate on the leadership team who will help decide what we go with, please add your name below.	Please include any other features we should consider when looking at social studies resources.
2/19/2024	1:3rd - 5th	30 - 45 minutes	2 days	8	6	6	3	6	6	Streamlined approach to lesson planning	Bobbie Wash	
2/19/2024	1:3rd - 5th	20 - 30 minutes	2 days	6	5	6	3	7	10	Streamlined approach to lesson planning		Many of our newer curriculums are based on experimentation/exploration for students which has been great. I do feel that it would be nice for students to have some reading/passages for social studies, as well as some clear assessments that connect to our standards.
2/19/2024	1:3rd - 5th	20 - 30 minutes	5 days	7	7	7	5	8	8	Streamlined approach to lesson planning		
2/19/2024	1:3rd - 5th	20 - 30 minutes	2 days	8	7	6	7	7	9	Many options for lesson planning	Danielle McConnell - possibly interested!	
2/19/2024	1:3rd - 5th	20 - 30 minutes	2 days	6	8	7	5	9	9	Streamlined approach to lesson planning	Abby Holman	
2/20/2024	7:3rd - 5th	30 - 45 minutes	4 days	10	1	8	1	7	7	Streamlined approach to lesson planning		A textbook that matches the State requirements.
2/20/2024	8:3rd - 5th	30 - 45 minutes	2 days	10	7	8	8	10	8	Streamlined approach to lesson planning		
2/20/2024	9:3rd - 5th	20 - 30 minutes	3 days	10	6	9	10	10	10	Streamlined approach to lesson planning		
2/20/2024	1:3rd - 5th	30 - 45 minutes	4 days	10	6	8	8	10	10	Streamlined approach to lesson planning	Andrea Hall	
2/20/2024	1:3rd - 5th	20 - 30 minutes	5 days	7	8	7	7	9	9	Streamlined approach to lesson planning		It would be great if it had cross-curricular components.
2/20/2024	1:3rd - 5th	20 - 30 minutes	5 days	7	8	7	7	8	10	Streamlined approach to lesson planning	Megan Schneidt (I will pilot materials)	We are really interested in doing "The Big Lesson" because it covers so much in such a short time and would be a great opportunity for the kids to get out in their community.
2/20/2024	1:3rd - 5th	20 - 30 minutes	3 days	8	10	3	10	10	6	Many options for lesson planning	Amanda VandenBerg	Project based
2/20/2024	1:3rd - 5th	20 - 30 minutes	3 days	8	8	5	8	8	8	Streamlined approach to lesson planning		
2/20/2024	1:3rd - 5th	20 - 30 minutes	3 days	8	8	8	8	8	9	Many options for lesson planning	Amanda Moser	Accessible resources, tangible material, concrete lessons and learning targets.
2/20/2024	1:3rd - 5th	20 - 30 minutes	2 days	6	7	5	6	7	8	Streamlined approach to lesson planning		
2/20/2024	1:3rd - 5th	more than 45 minutes	2 days	8	8	4	10	8	7	Many options for lesson planning	Debbie Olson	
2/20/2024	2:3rd - 5th	30 - 45 minutes	4 days	10	8	3	2	8	10	Streamlined approach to lesson planning		
2/23/2024	5:3rd - 5th	30 - 45 minutes	2 days	7	7	5	8	8	7	Many options for lesson planning		
2/19/2024	1:K - 2nd	less than 20 minutes	1 day	10	1	1	1	10	1	Many options for lesson planning	Angie Lockhart	Easily Integrates into Reading/ELA. READ ALOUDS would be GREAT! Has a connection to CHAMPS behavior and citizenship expectations so we can streamline teaching and not just add another subject.
2/19/2024	1:K - 2nd	less than 20 minutes	2 days	10	10	10	2	7	5	Streamlined approach to lesson planning		
2/19/2024	1:K - 2nd	20 - 30 minutes	1 day	9	8	8	8	10	10	Many options for lesson planning		

Timestamp	What grade band do you teach?	Approximately how much time do you have to teach social studies each day you teach it?	On an average week, how many days do you teach social studies?	How important is it to you that the new social studies resource comes with a variety of books magazines, or articles for the students to read?	How important is it to you that the new social studies resource comes with laid out opportunities for the students to work in pairs or small groups on problems or projects?	How important is it to you that the new social studies resource comes with opportunities for the students to work individually on worksheets or exercises?	How important is it to you that the new social studies resource has a technology component for the students to access the content?	How important is it to you that the new social studies resource easily allows the students to apply social studies concepts to real-world problems or situations?	How important is it to you that the new social studies resource has a comprehensive assessment system (multiple forms of formative and summative assessments)?	Which is more important to you - a social studies resource that has many different options to review when planning a lesson for students OR has a more streamlined approach to lesson planning where you might need to supplement a bit from outside the resource?	If you are willing to pilot materials and/or participate on the leadership team who will help decide what we go with, please add your name below.	Please include any other features we should consider when looking at social studies resources.
2/19/2024	1:K - 2nd	less than 20 minutes	1 day	1	10	5	1	10	10	Streamlined approach to lesson planning		
2/19/2024	1:K - 2nd	20 - 30 minutes	2 days	7	9	5	5	10	6	Streamlined approach to lesson planning		
2/19/2024	1:K - 2nd	less than 20 minutes	2 days	9	9	9	5	7	6	Many options for lesson planning		
2/20/2024	1:K - 2nd	less than 20 minutes	1 day	3	2	6	10	8	1	Streamlined approach to lesson planning		Quick and Simple is best! Our team would love to just use the scholastic social studies magazines
2/20/2024	1:K - 2nd	20 - 30 minutes	2 days	8	1	6	1	10	8	Streamlined approach to lesson planning	Christy Prins- leadership team	ease of use for both teacher and student
2/21/2024	1:K - 2nd	less than 20 minutes	1 day	2	2	2	1	5	1	Streamlined approach to lesson planning		
2/21/2024	1:K - 2nd	20 - 30 minutes	2 days	9	5	5	6	8	2	Streamlined approach to lesson planning		
2/21/2024	1:K - 2nd	20 - 30 minutes	3 days	7	8	7	8	9	9	Streamlined approach to lesson planning		A resource that has content that covers our standards.
2/21/2024	1:K - 2nd	less than 20 minutes	1 day	8	3	3	3	10	7	Many options for lesson planning	yes	1st grade has weaved it into times where it is in the Superkids lessons. This has been helpful, but we haven't had the time to really plan this out.
2/21/2024	1:K - 2nd	20 - 30 minutes	1 day	10	3	8	6	7	7	Many options for lesson planning	Angie Dietz (if after Spring Break for piloting)	Simple to implement with not a lot of materials to search through.
2/22/2024	1:K - 2nd	20 - 30 minutes	2 days	10	10	1	5	10	8	Streamlined approach to lesson planning		

Timestamp	What is your grade level?	How "teacher-friendly" is the program?	How "student-friendly" is the program?	What are your thoughts around features like the assessments (summative and formative), differentiation options, and built-in opportunities for partner or group work?	Would you recommend we move forward with McGraw Hill as the program we purchase for next school year?	If you answered "yes" to the question above, what components would you recommend we purchase for your grade level? (Research Companion (textbook), Inquiry Journal, Magazine)	Please add any other feedback you want me to know about your experience or thoughts on moving forward.			
5/10/2024 13:01:58	5	8	8	The curriculum has a variety of options for assessments, discussions, and partner work. Some of my favorite features were the short quizzes that correlated with each lesson, kahoots that corresponded with the lesson, and the engaging primary document that introduces the lesson.	Yes	I think all components would be a beneficial purchase. The textbook was engaging with many visuals (great for instructing on informational text as well), the inquiry journal allowed students to form responses, and the magazines were a material that the students were really excited about using and was a new way for them to learn!				
5/10/2024 13:15:46	1	8	10	I liked the workbook and the questions at the end of each section. It let partners have discussions about each topic/idea taught. I did not make it the assessments.	Yes	All 3 books. The only consumable one is the Journal. I like the other ones because you can pick and choose from which one you use. They both have great pictures and content.	Students were engaged and seemed to like the unit that I did.			
5/11/2024 10:42:13	3	8	9	Loved the hard copy versions of everything. Online version had some glitches and was not as student friendly.	Yes	All hard copy				
5/12/2024 9:51:49 K			10	9 I like that there were formative assessments ready to go in the student journals. There are a lot of options for lessons and opportunities for partner or group work.	Yes	I am not sure that I would use the textbook with K students. It was easier to do that part on my screen without asking the kids to hunt for the right page. I did like using the Inquiry journal. I did not use the magazine, but I would if it were purchased. It didn't seem necessary with this age group.	This program is well thought out and very easy to use. I really liked it!			
5/13/2024 10:20:26	4	8	8	I like that they are editable. I think that it's really helpful that they included Kahoot for lessons.	Yes	The students really loved the Research Companion. They liked the idea of having book with resources and pictures, graphs, diagrams etc. right in front of them. I did not use the Inquiry Journal, but think that it could be useful. The Magazine looks like it could be a useful addition as well, especially for small groups, extensions, or research.	I like the way the fourth grade material is designed. The curriculum is separated by region, but covers all of the standards over the entire year versus one content area at a time. (If that makes sense.)			
5/13/2024 10:30:53	4	6	5	I am not impressed with the assessments. They are a long way from M-STEP type assessments. Much of the assessment is long written answers. There are many opportunities for partner or group work.	No		I feel like this program is "a mile wide and an inch thick." I don't feel that it has adequate depth of learning.			

Timestamp	What is your grade level?	How "teacher-friendly" is the program?	How "student-friendly" is the program?	What are your thoughts around features like the assessments (summative and formative), differentiation options, and built-in opportunities for partner or group work?	Would you recommend we move forward with McGraw Hill as the program we purchase for next school year?	If you answered "yes" to the question above, what components would you recommend we purchase for your grade level? (Research Companion (textbook), Inquiry Journal, Magazine)	Please add any other feedback you want me to know about your experience or thoughts on moving forward.			
5/14/2024 11:13:21	3	9	7	The assessments were difficult for the students to do independently (we had to read them aloud and I modified each of the 3 lesson tests into 1 test because of the length), we didn't play around a ton with differentiation options because of timing (our goal was to get through the "fast track" of the economics unit), and the project that was incorporated into the unit was a good way for the students to connect with their partner for the research portion (wrote to their MI company, research their company, and made an advertisement for it).	No	The Research Companion and the Magazine (if we are going to purchase)	<p>When thinking about engagement, the text was not very engaging for the students, but we were able to have good whole group conversations.</p> <p>It was nice having a resource to use for economy, but as a grade level we are not sure if buying the entire program is worth it for just one of our standards? That is really why we didn't think going forward with the purchase would be the best idea.</p> <p>This program only would cover our economy and government (not specifically MI government like our standards are for), so it wouldn't hit many of our standards. It doesn't cover MI history through statehood, MI geography, or how human activity helped shape MI. So, we are still going to have to pull in other resources to hit those standards.</p> <p>The Inquiry Journal would be nice to have maybe just a teacher copy (so we can make copies as needed or do things in our SS notebooks).</p> <p>The only thing that says "Michigan" is the the magazine, but there is not enough in the magazine that covers Michigan</p>			
5/14/2024 15:03:21	5	7	6	The assessments were very detailed and tough. I feel if you follow the 15 minute path- or even the 30 minute path you might not get all the information covered well with understanding. This would mean creating separate tests.	Yes	Text book, Inquiry Journal, and Magazine.	I found this to be tough to navigate both on hard copies and web based. I think it is well done though, it will just take more time to get down the many components. I am concerned about the tests- this may be more of a 5th grade things than the lower grades- our content is heavy. I am also concerned about the length of the lessons. The 15 minutes don't have "enough" but the 30-45 minutes one have much more than what will fit in that time frame. I am concerned about getting it all in and sorting it. It will take some serious time.			
5/15/2024 9:16:37	3	7	5	The assessments and student work is a positive about this curriculum. I enjoy the opportunities for student discussion as well.	Yes	The inquiry journal and magazine are great resources.	I enjoy many parts of the curriculum and the materials provided. The textbook is challenging for students. I think the way the textbook is used can be modified to be more grade appropriate.			

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5/15/2024 11:25:46	1	5	2	The reading level for our grade level is	No		not as impressed as when we looked at it when selecting one to try in the board room.			
5/16/2024 11:20:05	2	5	4	The partner talk was built in and there	No		The content was good, but I felt that there was a lot of reading			