



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, January 16, 2023 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:13 p.m. by Board President, Dave Hazekamp.

Note: The Pledge of Allegiance was recited at the start of the Organizational Meeting.

- II. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, and JB Meeuwenberg. Absent - Steve Kelly.

- III. **APPROVAL OF AGENDA**

Item 23-8. MOTION by Cole, SECOND by Buckner to approve the agenda, as presented.

MOTION CARRIED: 6-0; 1 absent

- IV. **PRESENTATIONS:**

- Board of Education Recognition: Each Board member was provided with a framed piece of artwork from one of our students across the District, a certificate of recognition from the Michigan Association of School Boards was presented to each Board member, and a special dessert was prepared and served to Board members from staff member Pam Gustafson. This was done in recognition of School Board Member Appreciation Month.

- V. **COMMUNICATIONS:** None

- VI. **SUPERINTENDENT/ADMINISTRATIVE REPORTS:**

- **Strategic Action Planning Process**

The Board was provided with an update on the Strategic Action Planning Process. Board members were sent a copy of the draft online community survey. The survey will be distributed to stakeholders. A strategic planning website has been created, and data from the survey will be collected and shared with the Board at the February Board meeting. Two (2) community forums will be scheduled after the results are shared with the Board in February.

- **School Accountability Data: Celebrations, Reward School Designations, and Opportunities for Growth and Improvement**

The Board reviewed school accountability, index, and grade data for each school in the District. The Board reviewed Reward School designations for Beach and Shettler, and discussed opportunities for growth in the areas of attendance, MTSS protocols, and behavioral expectations.

- **Update on OK Conference Compensation Structure for Officials**

The Board reviewed an update on the approved OK Conference compensation structure for athletic officials. The Conference approved the compensation structure by a vote of 36-12 at its January 10, 2023 meeting.

VII. REMARKS FROM THE PUBLIC: None

VIII. CONSENT AGENDA

Item 23-9. MOTION by Burgess, SECOND by Buckner to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$388,677.22
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)
7. Approval of Special Meeting Minutes of December 12, 2022

MOTION CARRIED: 6-0; 1 absent.

IX. GENERAL BOARD BUSINESS: None

X. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on January 6, 2023

Kris Cole reported on a Business and Finance Committee meeting held on January 6, 2023 at 12:00 p.m. Kris Cole, Dave Hazekamp, Jason Kennedy, Jessica Wiseman, and Mark Mesbergen were present. The Committee reviewed an update on the middle school boiler replacement, discussed the OK Conference Compensation Structure for Officials, discussed a pre-bond contract with TowerPinkster, discussed the need to purchase two (2) additional special education busses at an upcoming meeting, and discussed band instrument and food service equipment purchases that would be recommended at an upcoming meeting. The meeting was adjourned at 12:43 p.m.

2. Middle School Boiler Replacement

Item 23-10. MOTION by Cole, SECOND by Buckner to approve the purchase of a new Viessmann boiler for the middle school from Hurst Mechanical in the amount of \$83,444 to be paid out of the 2021 Capital Projects Fund.

MOTION CARRIED: 6-0; 1 absent.

3. Architectural Pre-Bond Contract - Tower Pinkster

Item 23-11. MOTION by Cole, SECOND by Buckner to approve the contract with TowerPinkster to serve as the District's architectural firm for work completed as a part of any pre-bond work for the 2026/2027 bond project. The contract will provide for a fixed fee of 6% and a variable fee of 1.5%. In the District's previous two bond projects, these fees were 6% and 2% respectfully.

MOTION CARRIED: 6-0; 1 absent.

XI. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on January 9, 2023

JB Meeuwenberg reported on a Personnel Committee meeting held on January 9, 2023 at 5:00 p.m. Dave Hazekamp, JB Meeuwenberg, and Jason Kennedy were present. The Committee discussed the personnel report and new hiring recommendations, discussed the superintendent attending the National Superintendent's Conference on Education in San Antonio in February, at the expense of MASA, discussed a one time early childhood center staff retention bonus, discussed a Letter of Agreement between the FEA and the Board pertaining to the use of sick and personal time, discussed a common calendar proposal, and discussed the finalization of the superintendent's evaluation. The meeting was adjourned at 5:31 p.m.

2. Early Childhood Center Grant: Staff Retention One-Time Bonus

Item 23-12. MOTION by Meeuwenberg, SECOND by Franklin to approve the Early Childhood Center Grant staff retention one-time bonuses, as discussed. The District received a grant in the amount of \$245,877. The grant provides up to \$4000 per classroom for improvements such as new furniture, mats, etc. The grant also allows for staff one-time retention bonuses according to the schedule below. These one-time ECC staff retention bonuses will total \$18,125, and will be covered by the Early Childhood Center Grant.

- 6 full-time staff; (10+ years); \$1500 each
- 4 full-time staff; (5-9 years); \$1000
- 2 full-time staff; (2-4 years); \$750
- 4 full-time staff; (2 years or less); \$350
- 1 part-time staff; (5-9 years); \$500
- 1 part-time staff; (2-4 years); \$375
- 1 part-time staff; (2 years or less); \$150
- 6 staff; (less than 1 year); \$100

MOTION CARRIED: 6-0; 1 absent.

XII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on January 9, 2023

Susan Franklin reported on a Student Affairs Committee meeting that was held on January 9, 2023. The meeting was called to order at 5:33 p.m. Tim Burgess, Susan Franklin, Dave Hazekamp, and Jason Kennedy were present. The Committee discussed an update on the strategic planning process, reviewed school accountability, index, and grade data for each school in the District, reviewed Reward School designations for Beach and Shettler, discussed opportunities for growth in the areas of attendance, MTSS protocols, and behavioral expectations, discussed an overnight trip request from Fruitport Bands to Walt Disney World to perform at the Magic Kingdom in Disney's Magical Parade, and discussed a MAISD common calendar proposal that was reviewed with MAISD superintendents on January 9, 2023. The meeting was adjourned at 6:14 p.m.

2. Overnight Trip Request: Walt Disney World - Fruitport Bands

Item 23-13. MOTION by Franklin, SECOND by Burgess to approve the overnight trip request from Tim Priest and Fruitport Bands for students to march and perform at the Walt Disney World Resorts in Orlando, FL on February 14 – 19, 2023, as discussed.

MOTION CARRIED: 6-0; 1 absent.

3. Overnight Trip Request: Varsity Girls Soccer

Item 23-14. MOTION by Franklin, SECOND by Burgess to approve the overnight trip request from Chris Belasco for the girls' varsity soccer team to attend a team building retreat at Grace Adventures in Mears, MI on March 17-19, 2023, as discussed.

MOTION CARRIED: 6-0; 1 absent.

XIII. BOARD MEMBER REPORTS AND DISCUSSIONS

Kris Cole shared information with the Board about the high school robotics team kick off event in preparation for the high school robotics season. Kris Cole also shared that the District would be hosting an elementary school robotics competition next year, in addition to a middle school robotics competition.

XIV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on February 13, 2023 at 5:30 p.m.
2. The Personnel Committee will meet on February 13, 2023 at 5:00 p.m.
3. The Student Affairs Committee will meet on February 13, 2023 at 4:30 p.m.
4. The Board of Education will meet on February 20, 2023 at 7:00 p.m.

XV. AGENDA MODIFICATION AND AMENDMENT

Item 23-15. MOTION by Franklin, SECOND by Cole to amend the agenda and move agenda item XVII (Remarks from the Public) so that persons from the public could address the Board prior to the Board entering into closed session to discuss the superintendent's evaluation pursuant to MCL 15.268 Sec. 8(1)(a).

MOTION CARRIED: 6-0; 1 absent.

XVI. REMARKS FROM THE PUBLIC

Community member Michele Lenz addressed the Board and asked who was eligible to complete the online community survey that was discussed. Specifically, she wanted to ensure that community members and tax payers were able to complete the survey without having to have children in the District. Superintendent Kennedy responded to share that

all stakeholders of the District, regardless of whether they had children in the District or not, would be able to provide their feedback and input on the survey.

XVII. SUPERINTENDENT EVALUATION

1. Enter into Closed Session - MCL 15.268 Sec. 8(1)(a)

Item 23-16. MOTION by Buckner, SECOND by Franklin to enter into closed session at 7:45 p.m. pursuant to MCL 15.268 Sec. 8(1)(a), per written request of the Superintendent, for the purposes of considering a periodic personnel evaluation of the Superintendent.

Roll Call Vote:

Ayes: Members Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, and JB Meeuwenberg.

Nays: Members

MOTION CARRIED: 6-0; 1 absent

2. Return to Open Session

Item 23-17. MOTION by Franklin, SECOND by Cole to return to open session at 8:29 p.m.

MOTION CARRIED: 6-0; 1 absent

3. Superintendent's Evaluation

Item 23-18. MOTION by Franklin, SECOND by Cole to approve the Board's evaluation of Superintendent Jason Kennedy, and assign an effectiveness rating of highly effective, for the calendar year ending December 31, 2022. The Board assigned a 3.69 out of 4.00 (92%) highly effective rating to Superintendent Kennedy.

MOTION CARRIED: 6-0; 1 absent

XVIII. ADJOURNMENT

Item 23-19. MOTION by Buckner, SECOND by Franklin to adjourn.

MOTION CARRIED: 6-0; 1 absent. The meeting adjourned at 8:36 p.m.

Respectfully submitted,

Susan Franklin, Board Secretary

Danielle VanderMeulen, Recording Secretary