

Business and Finance Committee

Monday, December 2, 2019

11:30 a.m., Superintendent's Office

Meeting Minutes

Attendance: Dave Hazekamp, Elroy Buckner, Bob Szymoniak, John Winkas, and Mark Mesbergen

1. Facilities Committee

Bob talked about creating a facilities committee to determine the direction for the future facilities needs along with how to finish the 2017 capital projects fund.

2. Asbestos RFP (Request for Proposal)

Mark and John presented the bid sheet for the two bids for the asbestos RFP. The RFP is for asbestos removal in the remaining portions of the high school. There was a requirement to assume 3,000 square feet of abatement as an estimation. The low bidder was disqualified due to not meeting the bidding requirements. Therefore, the recommendation is for Mid-State Asbestos to be awarded the contract. The total contract will change when demolition starts on the existing building.

3. Cafeteria Tables

Mark and John presented a proposal for cafeteria tables for the high school. This is part of the fixtures, furniture and equipment budget within the bond project to replace some of the existing tables. This will allow the tables to be easily moved, put up and taken down as the cafeteria will be used for multiple purposes. The proposal also includes the booths that are part of the design of the cafeteria. The vendor is part of the Sourcewell purchasing consortium.

4. Summer Tax Resolution

The annual summer tax resolution was discussed. Currently, Spring Lake Township and Fruitport Township collect summer taxes. There will be a resolution to continue collecting summer taxes on the board meeting agenda.

Meeting adjourned at 12:09 p.m.

Respectfully submitted by Mark Mesbergen